Text

Description automatically generated with medium confidence

PERSONAL DETAILS

Name:

Email:

Telephone:

Age:

Do you have any medical conditions we need to be aware of?

  Yes   No If yes, please give details:

Do you have a disability?

Yes No If yes, please give details:

YOUR PLACEMENT

Please **number** which area(s) you would like to carry out your work experience in order of preference, with 1 being your first choice:

Communications Housing

Customer Service Housing Technical Services

Democratic Services Human Resources

Economic Development IT

Electoral Services Planning

Environmental Health/ Public Protection Repairs

Finance Waste & Recycling

Why did you choose SKDC for your work placement?

When would you like your work placement to start, and for how long?

What would you like to learn by the end of your placement? ie discover your strengths, meet new people, understand how a service is delivered, improve confidence etc

PARENTAL CONSENT

If you are under the age of 18, we require parental consent.

Please ask your parent/ guardian/ carer to sign below and provide their name and relationship to you:

EMERGENCY CONTACT DETAILS

Name:

Address:

Telephone:

Email:

Their relationship to you:

SCHOOL / COLLEGE / UNIVERSITY

Name of your school / college / university:

Contact name:

Phone:

Email:

NEXT STEPS

Once you have completed this form please return via email: [hr@southkesteven.gov.uk](mailto:hr@southkesteven.gov.uk)

**Please note** - we cannot always guarantee a placement and we require at least four weeks’ notice for all applications