

# Section 106 Fund Application Form



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

FORM REVISED

Aug 2024

## Instructions

*This application is for capital projects only. This application needs to be completed fully to allow the District Council to assess whether your project meets the needs to be eligible for a S106 grant award. Make sure all details are correct and notify South Kesteven District Council as soon as possible with any changes to be made.*

### FOR OFFICE USE ONLY

Date/time received:

Name and address of organisation	Contact name	Purpose of organisation (e.g Parish Council, Charity)
Email address	Phone Number	Other

## Project information

*Attach documentation that will support your application. This will include design or project plans, Drawings, and photographs along with Quotations, see checklist on page 3.*

Location of project	Total Cost of project	S106 funding amount?
Is there a shortfall in the total amount of capital funding you require? How will this shortfall be met?	Project start date	Estimated completion date

## About the Section 106

*This section is to be used to explain the Section 106 agreement that you wish to apply for a grant against for your project. Providing as much information as possible. Also remembering that not all S106 monies are available due to some already being assigned to projects as stated in the Section 106 agreement. Check with South Kesteven Council Prior to application.*

Planning permission reference/ details	S106 agreement reference	Is your organisation named in the S106 agreement?	
		Yes	No
Details as to why this should be allocated to your project.			
<i>Please attach additional pages if it is required to support your application</i>			

**Please specify relevant clause in the S106 agreement to which your project relates. How does you project meet the S106 agreement requirements?**

**How will your project benefit/impact the local community?**

*Please use additional if you feel this is required to explain your case.*

<b>Checklist for applying for S106 monies</b>		<b>Attached</b>
<b>Tick those that apply.</b>	Evidence of the approval attached, if the organisation applying for the grant does not have ownership of the land and have sourced permission. Along with leases or information regarding the time left on land.	
	A minimum of 3 written quotes for capital elements of the project, demonstrating best value and making sure to source locally where possible.	
	Research data has been included with your application into why the project is needed.	
	Copy of a letter or minutes evidence that you have discussed your proposed project with your parish council or ward councillors, and they support the project, where possible.	
	If the S106 grant is to help part fund a project, then evidence of other secure funding streams are to be provided	
	Provide evidence of how you consulted/engaged with the local community about the need for the project i.e. meetings, questionnaire, surveys	
	Supply photos, design plans, specifications of project, to help describe the project in question	
	A copy of your organisation's latest bank statement for each of your organisation's accounts.	
	Charity number (if applicable)	
	Provide a copy of the organisation's bank details on letterheaded paper.	
	Where there are licenses and/or planning permissions required, include evidence of research/ correspondence regarding this.	
Any other documents that you deem necessary for the application		

### **Declaration**

I confirm that I am authorised to make this application for the above name organisation. I also certify that all information that has been completed above and submitted in addition to the application is correct. If any changes to this application happen in any way, you are agreeing to notify South Kesteven Council.	<b>Signed</b>
	<b>Printed</b>
<b>Position held</b>	Date