

# Police, Factories etc (Miscellaneous Provisions) Act 1916 &

House to House Collections Act 1939 and House to House Collections Regulations 1947

# Street Collections & House to House Collection Policy

2022

Version	Stage	Date
V1	Licensing Committee	12 November 2021
	Environment OSC	30 November 2021
	Cabinet	21 June 2022

# Contents

Exec	cutive Summary	2
1.	Introduction	4
2.	Information Sharing and Data Protection	5
3.	Whistleblowing	6
4.	Integrating other Guidance, Policies and Strategies	6
5.	Who can apply ?	7
6.	Street Collection Application Process	7
7.	House to House Collection Application Process	8
8.	Refusal or revocation of a Street Collection or House to House Collection Permit	
9.	Street Collection Consultation	9
10.	Street Collection Hours of Trading	. 10
11.	Street Collection Regulations	. 10
12.	Collection Returns	. 10
13.	Enforcement Policy and Practice	. 10
14.	Advice and Guidance	. 10
15.	Advice and Guidance	. 11
Appe	endix 1 - Definitions	. 12
Appe	endix 2 - Assessment Criteria for applications	. 13
Appe	endix 3 – Street Collection Regulations	. 15
Appe	endix 4 – Street Collections within Stamford Pedestrian Precinct	. 18

# **Executive Summary**

Street Collections are controlled in accordance with the provisions contained in Section 5 of the Police, Factories etc (Miscellaneous Provisions) Act 1916, as amended by Section 251 and Schedule 29 to the Local Government Act 1972. South Kesteven District Council adopted this section and it came into force on 18 January 1981. House to House Collections are controlled in accordance with the House to House Collections Act 1939 and the House to House Collections Regulations 1947.

Anyone who wishes to undertake a Street Collection of money or selling articles for the benefit of charitable or other purposes in any street or public place or where a charity promotes a collection in which one or more collectors go from door to door within the District of South Kesteven must hold a Street Collection permit or a House to House Collection permit.

This policy will be reviewed every five years. In the interim, minor amendments to the policy, such as legislative updates, which may become necessary from time to time to ensure its continued accuracy, but do not affect its direction or intent may be made in accordance with delegated authority.

This policy is important in ensuring street collections and house to house collections operate safely and supports a number of the priorities in the council's Corporate Plan:

- Growth of the Economy
- Housing that meets the needs of all residents
- Healthy & Strong Communities
- Clean & Sustainable Environment
- o A High Performing Council

# By promoting:

- Public safety to protect public health, the health and safety and welfare of members of the public.
- Road safety to prevent street collections impacting on the safety of public roads and reducing risks to pedestrians and vehicles.
- The prevention of crime and disorder to prevent street collections being a source of crime or anti-social behaviour and ensure collectors comply with the law and act fairly in their dealings with the public and promote a positive image of the District.
- The prevention of public nuisance to prevent nuisance, inconvenience, or disturbance to members of the public.

This policy covers the licensable activities of Street Collections and House to House Collections as specified in the Acts as:

#### Street Collections:

 a collection of money or a sale of articles for the benefit of charitable or other purpose House to House Collections:

 requests for donations of money including the sale of articles and requests for articles

Decisions can be taken by either the Licensing Committee or Officers using delegated powers.

Where relevant, the Licensing Authority consults with other authorities, local people and Members of the Council who can have their say and their opinion heard through public consultation on this policy and by making representations.

Notwithstanding the existence of this policy, each application or enforcement measure will be considered on its own merits. Where it is necessary for the Authority to depart substantially from its policy - clear and compelling reasons shall be given for doing so.

# 1. Introduction

- 1.1 South Kesteven District Council is one of seven districts in Lincolnshire with a population of around 142,000. Two thirds of people live in the four main towns of Grantham, Stamford, Bourne and the Deepings with the remaining third living in one of over 80 villages and hamlets. With an area of 365 square miles, it is one of the largest districts in the county.
- 1.2 South Kesteven District Council, (hereinafter referred to as the 'Licensing Authority'), is responsible for the licensing of street collection activities under Section 5 Police, Factories etc (Miscellaneous Provisions) Act 1916, as amended by Section 251 and Schedule 29 to the Local Government Act 1972 (the Regulations) and House to House Collections in accordance with the House to House Collections Act 1939 and the House to House Collections Regulations 1947.
- 1.3 The importance of charity work in society is recognised by this Licensing Authority and is generally supported by residents of the district. This policy aims to provide clarity to applicants and the public regarding the regulations governing Street Collections and House to House Collections, including how applications should be submitted and will be determined.
- 1.4 Street Trading is regulated under separate legislation and is subject to a separate policy issued by the Licensing Authority.
- 1.5 The purpose of a street collection permit and House to House Collection permit regime is to prevent the obstruction of the streets within the district within the terms of the Regulations and to ensure the safety of everyone using them.
- 1.6 An excessive number of collections in a short period of time or collections carried out aggressively can cause a nuisance to the public and householders reducing their desire to contribute. Also, collections being carried out illegally or by irresponsible promotors not intending to comply strictly with regulations imposed can undermine public confidence in charities.
- 1.7 Previous reviews of the legislation covering charitable collections has identified that it has not kept up with modern ways charities wish to collect. The Charities Act 1993 and the Charities Act 2006 both proposed changes to existing law in relation to how collections are carried out, but these changes have not yet come into force.
- 1.8 Charitable collections fall into two categories:
  - **Street Collections in a public place** includes collections for cash or the sale of articles in the street where the collector is stationary.
  - **House to House Collections** includes houses, pubs, shops and offices for money, property or goods.
- 1.9 Each application will be reviewed on its merits, and will include the consideration of, but are not limited to:

- the location of the collection;
- the date of the proposed collection; and
- whether there are any other collectors within the location.
- 1.10 In undertaking its licensing function, the Licensing Authority is also bound by other legislation including, but not exclusively:
  - Section 17 of the Crime and Disorder Act 1998 which imposes a duty on every Local Authority to do all that it reasonably can to prevent crime and disorder in its decision-making process. The duty now extends to anti-social behaviour, substance misuse and behaviour adversely affecting the environment.
  - The European Convention on Human Rights, which is given effect by the Human Rights Act 1998, which places a duty on public Authorities to protect the rights of individuals in a variety of circumstances.
  - The Provision of Services Regulations 2009 to ensure requirements are:
    - i. Non- discriminatory.
    - ii. Justified by an overriding reason relating to the public interest.
    - iii. Proportionate to that public interest objective.
    - iv. Clear and unambiguous.
    - v. Objective.
    - vi. Made public in advance, and
    - vii. Transparent and accessible.
  - Anti-social Behaviour Crime and Policing Act 2014
  - Police and Justice Act 2006
  - Violent Crime Reduction Act 2006
  - The Police Reform and Social Responsibility Act 2011
  - Disability and discrimination legislation. South Kesteven District Council is committed to the implementation and application of this policy in such a manner as to ensure that no applicant or other person is treated less favourably on grounds of sex, marital status, race, nationality, ethnicity, national origin, colour, disability or age; nor is disadvantaged by the application of a rule, condition or requirement which has a discriminatory effect, which cannot be justified either in street trade licence terms or as a requirement of law.

# 2. Information Sharing and Data Protection

2.1 The Licensing Authority works in partnership with other enforcement agencies such as the Police, HM Revenue and Customs, Home Office, Department for Work and Pensions etc. and will share information with other Council departments or regulatory bodies where appropriate.

- 2.2 The Licensing Authority is legally required to provide information if requested, pursuant to a criminal offence, or to detect fraud, or immigration offences.
- 2.3 The Licensing Authority will work with neighbouring authorities and report to them any relevant matters that relate to their licence holders.
- 2.4 Details of street collection consents may be published on Licensing Authority's website. This may include name of the business operator, location etc to enable the public to be aware of consented traders
- 2.5 The Licensing Authority complies fully with its obligations under the General Data Protection Regulation (GDPR), Data Protection Act 2018 and other relevant legislation pertaining to the safe handling, use, storage, retention and disposal of information and has a written policy on these matters, which is available to those who wish to see it on request.
- 2.6 The Licensing Authority complies in full with the Data Barring Service (DBS) Code of Practice for Disclosure and Barring Service Registered Persons.
- 2.7 In some circumstances it may be appropriate under the Safeguarding Vulnerable Groups Act 2006 for the Licensing Authority to make a "barring" referral to the DBS. A decision to refuse or revoke a licence as the individual is thought to present a risk of harm to a child or vulnerable adult, may be referred to the DBS. The power for the licensing authority to make a referral in this context arises from the undertaking of a safeguarding role.

# 3. Whistleblowing

3.1 The Licensing Authority takes wrongdoing very seriously. Hotlines have been established to allow staff, councillors and the public to raise concerns. Though reports can be raised anonymously, individuals are encouraged to leave as much information as possible to assist with the investigation. The Licensing Authority's Whistleblowing policy is available at www.southkesteven.gov.uk.

# 4. Integrating other Guidance, Policies and Strategies

- 4.1 The Licensing Authority may implement other polices, strategies and initiatives that may impact on street collection remit of this policy statement. Subject to the general principles of this policy statement, the Licensing Committee of Licensing Officers may have to have regard to them when making licensing decisions.
- 4.2 By consulting widely prior to this policy being published and working with our partners at all levels, it is hoped this will generate an alignment between this policy and any that may be developed by partner agencies.
- 4.3 In reaching a decision, of whether to grant street collection permit, the Licensing Authority will take account of any non-compliance with other statutory requirements brought to its attention. Non-compliance with statutory

requirements may demonstrate that the street collection activity proposed, or that the management of such is not appropriate to protect the public from harm or nuisance.

# 5. Who can apply?

- 5.1 To apply for a Street Collection or House to House Collection permit the promotor, collector or person otherwise connected to the collection must be:
  - 16 years of age or over
  - Collecting for the benefit of a charitable purpose

# 6. Street Collection Application Process

- 6.1 The functions of the Licensing Authority under the Act may be carried out by one or more officers acting under delegated authority. The details of which are outlined in South Kesteven District Councils Constitution.
- 6.2 An application for a Street Collection Permit should be made using the Councils online application form available at <a href="www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>. Alternatively, an application form can be downloaded from the website and submitted by post.
- 6.3 The Licensing Authority operate a diary system to log collections being undertaken in all areas of the district of South Kesteven. All applicants will be dealt with on a first come first serve basis.
- 6.4 If a street collection is proposed within Stamford Pedestrian Precinct between Sunday Thursday the application must be submitted to Lincolnshire County Council (EventManagement@lincolnshire.gov.uk).
- One street collection area (Pitch 4) is available within the Stamford Pedestrian Precinct to enable a street collection. The location is shown in **Appendix 4**.
- 6.6 If cash is to be collected in addition to direct debits, then a Street Collection Permit will be required and should be applied for using the online application process at <a href="https://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>. The Licensing Team at South Kesteven District Council will issue the necessary street collection permit.
- 6.7 Street Collections on Friday and Saturday within the Stamford Pedestrian Precinct are overseen by the Markets Team who can be contacted at <a href="markets@southkesteven.gov.uk">markets@southkesteven.gov.uk</a>. If there is no location available via the market, there is no availability of a charity stall or street collection location elsewhere within the Pedestrian Precinct.
- 6.8 Applications should be made no later than one month before the date on which to make the collection. This requirement may be waived in exceptional circumstance at the discretion of the Licensing Authority.
- 6.9 Each Street Collection application will be considered by the Licensing Authority on its merits and will either
  - Issue a permit specifying the requested date and location or

- Refuse to issue a permit
- 6.10 There are no restrictions as to the grounds for refusing an application for a street collection permit and there is no right of appeal against a decision of the Licensing Authority to refuse or revoke a licence for a street collection.
- 6.11 The Licensing Authority will use the following guidelines when considering a refusal of an application for a street collection permit:
  - (a) Whether another person or organisation has already been granted a permit to collect on the same day and location.
  - (b) If the Licensing Authority has reason to believe that the collection is not for bona fide charitable purposes.
  - (c) The Licensing Authority has reason to suspect that the promotor or a collector associated with the collection is unsuitable to be permitted by the Licensing Authority to undertake the collection.
  - (d) The promotor or collectors has previously failed to comply with the relevant regulations.
  - (e) There is another substantive reason relevant to the objectives of this policy to justify the decision to refuse the application.

# 7. House to House Collection Application Process

- 7.1 The functions of the Licensing Authority under the Act may be carried out by one or more officers acting under delegated authority. The details of which are outlined in the Constitution.
- 7.2 An application for a House to House Collection permit should be made using the Councils online application form available at <a href="https://www.southkesteven.gov.uk">www.southkesteven.gov.uk</a>. Alternatively, an application form can be downloaded from the website and submitted by post.
- 7.3 Applications must be received at least one calendar month before the proposed collection is due to begin.
- 7.4 A collection permit in excess of 2 weeks within any one 6 month period will not be granted, to enable the availability of collection days to be fairly distributed.
- 7.5 Whilst there is no restriction as to who can apply for a House to House permit under the Act, to enable the Licensing Authority to ensure only persons intending to promote a charitable collection are issued a permit, the following information is required to be submitted with an application:
  - Literature about the organisation.
  - A letter from the charitable organisation authorising the applicant to undertake the collection on their behalf, if the applicant is not the charity.
  - A copy of any agreement or contract details with any registered charity or individual benefiting from the collection
  - A list of the charity trustees

- The Charities previous years accounts
- 7.6 Certain collections are not regulated by the Council. The Minister for the Department for Digital, Culture, Media and Sport is responsible for a national exemption order scheme for house to house collections. National Exemption Orders (NEO) are granted to organisations which have obtained house to house collection licences in at least 70 100 local authority licensing areas during the preceding two years.
- 7.7 Organisations issued with an exemption certificate must still comply with the Regulations and the Act but are licensed by the Department for Digital, Culture, Media and Sport.
- 7.8 The Licensing Authority expects that those holding an NEO notify it of the dates and areas of any planned collections. This will help avoid more than one collection in the same area at any one time.
- 7.9 Each House to House Collection application will be considered on its own merits, however the Licensing Authority can refuse to grant a licence (or revoke a licence that has been granted) on certain statutory grounds outlined in the Act).

# 8. Refusal or revocation of a Street Collection or House to House Collection Permit

- 8.1 In addition to any grounds set out in the relevant act or regulations, a permit may be refused or revoked once it has been granted for the following reasons:
  - 1. A collection permit has already been granted to another person to collect in the same location or route and on the same day.
  - 2. The Licensing Authority does not believe that the collection is for a bona fide charitable purpose
  - 3. The promoter or collector associated with the collection has previously failed to comply with the relevant House to House Regulations
  - 4. There is some other substantive reason related to the objectives of this policy that justifies the decision to refuse or revoke an issued permit.

#### 9. Street Collection Consultation

- 9.1 When an application is received the Licensing Authority may consult with:
  - Lincolnshire County Council Highways or Highways Agency (depending on the area of trading)
  - South Kesteven District Council Markets

The consultation period is 10 working days (starting the day after receipt of the application).

9.2 The consultees may wish to carry out their own risk assessments and impose conditions on the site or even veto a particular site, irrespective of whether a Street Collection has previously been permitted at the same location.

# 10. Street Collection Hours of Trading

- 10.1 The hours for undertaking Street Collections will be determined as appropriate on a case-by-case basis dependent upon the location and other relevant factors.
- 10.2 Further operating time conditions may be applied to the Street Collection Permit if collecting in Stamford Pedestrian Precinct.

# 11. Street Collection Regulations

11.1 The Licensing Authority has a set of Regulation that applies to all Street Collection Permits and is outlined in **Appendix 3**.

#### 12. Collection Returns

12.1 Under both the Street Collection and House to House Collection regulations, as soon as possible after the date of the collection and no later than one month after the collection, the promotor must forward to the Licensing Authority's Licensing Team a financial return form showing details of the monies collected.

# 13. Enforcement Policy and Practice

- 13.1 It is the statutory duty of the Licensing Authority to ensure that Street Collections and House to House Collections are licensed correctly and carry out their collections trade in accordance with both the relevant law, byelaws, statutory notices, policies and regulations attached to licences.
- 13.2 Enforcement action will be determined on its own merits.
- 13.3 Enforcement decisions will be made in accordance with this policy and this Licensing Authority's constitution. Officers have delegated powers to make decisions and may also refer certain matters to the Licensing Committee if appropriate.
- 13.4 Members, when determining enforcement actions will have regard to Local Government (Miscellaneous Provisions) Act 1982 legislation, this Policy and any other relevant legislation, case law, guidance and other relevant South Kesteven District Council policies.
- 13.5 All enforcement will be undertaken in accordance with the Licensing Authority's current enforcement policy.

# 14. Advice and Guidance

14.1 This policy will be reviewed every five years. In the interim, minor amendments to the policy, such as legislative updates, which may become necessary from time to time to ensure its continued accuracy, but do not affect its direction or intent may be made in accordance with delegated authority. If no significant amendments are required during this period, this policy may remain in force until a review is deemed necessary.

# 15. Advice and Guidance

15.1 Further information and advice on the Street Collection permits can be obtained by e-mailing <u>licensing@southkesteven.gov.uk</u> or by visiting the Licensing area of the Council's website <u>www.southkesteven.gov.uk</u>.

# Appendix 1 - Definitions

**Collection** – a collection of money or sale of articles for the benefit of charitable or other purposes and the word "collector" shall be construed accordingly.

**Collection box** - a box or other receptacle for the reception of money from contributors.

**Contributor** - means a person who contributes to a collection and includes a purchaser of articles for sale for the benefit of charitable or other purposes.

**House to House Collection** – collecting for charity money or other goods from door to door in a residential area. From pub to pub, shop to shop or business to business in a commercial setting, with approval from each establishments manager (or equivalent) before any collection is undertaken.

**Licensing Authority** – South Kesteven District Council

**National Exemption Order (NEO)** - larger, national charities can obtain an order issued by the Cabinet Office to exempt them from needing to apply for a House-to-House collection licence. However, a street trading permit is still required for street collections to be undertaken.

**Permit -** a permit for a collection.

**Promoter -** means a person who causes others to act as collectors.

**Street** - includes any highway and any public bridge, road, lane, footway, square, court, alley, or passage, whether a thoroughfare or not.

**Street Collection** – a collection for charity of money or sale of articles for the benefit of charitable or other purposes and the word "collector" shall be construed accordingly.

# **Appendix 2 -** Assessment Criteria for applications

# 1. Public safety

- The proposed location of the activity should not present a risk to the public in terms of highway safety and obstruction.
- Applications in respect of sites that have previously been the subject of refusal due to the unsuitability of the location are unlikely to be accepted.

## 2. Prevention of crime and disorder

• The proposed activity should not present a risk of crime and disorder.

# 3. Prevention of nuisance

- Activities at the pitch or collection route must not cause a nuisance, annoyance or disturbance to neighbouring properties, this includes businesses.
- If complaints that nuisance, annoyance or disturbance is occurring, the Licensing Authority is duty bound to investigate and, if complaints are found to be justified, may decide to take enforcement action, including withdrawal or refusal to issue future consents.

# 4. Suitability of the applicant

- When determining whether an applicant is suitable, the Licensing Authority will consider the reliability of the applicant in paying fees and charges based on previous history.
- An applicant's history with such collections will also be taken into consideration e.g. whether previous street collection permit conditions and or regulations have been used appropriately and whether the Council's requirements have been met, including deadlines.
- Whether enforcement action is pending or has previously been undertaken and proven against the applicant.

# 5. Suitability of the location

- Any unit or stand to be used should be of a high-quality design comply with the legal requirements for the activity proposed.
- Location of the collection may determine the trading unit or type of articles sold, e.g. in conservation areas the use of traditional style trays, barrows and the sale of traditional wares, crafts etc.
- The use of generators within the location of the collection is prohibited.
- The route of the house to house collection to be outlined to ensure that it does not encroach onto any other permitted collection.

## 6. Advertising

- Advertising on the pitch must only relate to the charity and articles offered for sale as part of a street collection.
- Third party advertisements are prohibited.
- It is not permitted to illuminate any advertisement on the outside of the stall kiosk without express consent of the Council.
- The use of 'A' boards or any other display board/structures are prohibited.

• Only advertising of the charity that the collection is in aid of will be placed on the bags/boxes used for House to House collections is permitted.

# 7. Selling of goods

- Anyone applying for a street collection permit must clearly state the nature of the articles proposed to be sold and how they relate to the Street Collection/charity they are collecting for. The articles must not:
  - Cause a nuisance, disturbance or annoyance to nearby properties/ people.
  - Cause or contribute to crime and disorder including the selling of fake or counterfeit goods.
  - o Have a negative public health impact e.g. vaping products etc.

#### 8. Site assessment

- In determining whether a collection in a particular area or route is appropriate the council will have regard to:
  - Any effect on road safety either arising from the collection or pitch selling articles.
  - o Any loss of amenity caused by noise, traffic, etc.
  - o Existing traffic or highway orders e.g. waiting restrictions.
  - o Any potential obstruction of pedestrian, vehicular or disabled access.
  - o Any nuisance/interruption to pedestrian flow or maintenance of appropriate social distancing.
  - Obstruction of entry to or sight lines to the entrance of retail premises or obstruction of display windows of retail premises.

# **Appendix 3 – Street Collection Regulations**

The following Regulations are attached to all street collection permits:

In pursuance of Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916, as amended by Section 251 and Schedule 29 to the Local Government Act 1972, South Kesteven District Council hereby makes the following regulations with respect to the places where and the conditions under which persons may be permitted in any street or public place within the District of South Kesteven to collect money or sell articles for the benefit of charitable or other purposes:-

- 1. No collection, other than a collection taken at a meeting in the open air, shall be made in any street or public place within the District of South Kesteven unless a promoter shall have obtained from South Kesteven District Council a permit.
- Application for a permit shall be made in writing not later than one month before
  the date on which it is proposed to make the collection;
  Provided that South Kesteven District Council may reduce the period of one
  month if satisfied that there are special reasons for doing so.
- 3. No collection shall be made except upon the day and between the hours stated in the permit.
- 4. South Kesteven District Council may, in granting a permit, limit the collection to such streets or public places or such parts thereof as it thinks fit.
- 5. (1) No person may assist or take part in any collection without the written authority of the promotor.
  - (2) Any person authorised under paragraph (1) above shall produce such written authority forthwith for inspection on being requested to do so by a duly authorised officer of South Kesteven District Council or any constable.
- 6. No collection shall be made in any part of the carriageway of any street which has a footway;
  - Provided that South Kesteven District Council may, if it thinks fit, allow such a collection to take place on the said carriageway where such collection has been authorised to be held in connection with a procession.
- 7. No collection shall be made in a manner likely to inconvenience or annoy any person.
- 8. No collector shall importune any person to the annoyance of such person to the annoyance of such person.
- 9. While collecting:
  - (a) A collector shall remain stationary; and
  - (b) A collector or two collectors together shall not be nearer to another collection than 25 meters:
  - Provided that South Kesteven District Council may, if it thinks fit, waive the requirements of this Regulation in respect of a collection which has been authorised to be held in connection with a procession.

- 10. No promoter, collector or person who is otherwise connected with a collection shall permit a person under the age of sixteen years to act as a collector.
- 11. (1) Every collector shall carry a collecting box.
  - (2) All collecting boxes shall be numbered consecutively and shall be securely closed and sealed in such a way as to prevent them being opened without the seal being broken.
  - (3) All money received by a collector for contributors shall immediately be placed in a collecting box.
  - (4) Every collector shall deliver, unopened, all collecting boxes in his possession to a promotor.
- 12. A collector shall not carry or use any collecting box, receptacle or tray which does not bear displayed prominently thereon the name of the charity or fund which is to benefit not any collecting box which is not duly numbered.
- 13. (1) Subject to paragraph (2) below a collecting box shall be opened in the presence of a promoter and another responsible person.
  - (2) Where a collecting box is delivered, unopened, to a bank, it may be opened by an official of the bank.
  - (3) As soon as a collecting box has been opened, the person opening it shall count the contents and shall enter the amount with the number of the collecting box on a list which shall be certified by that person.
- 14. (1) No payment shall be made to any collector.
  - (2) No payment shall be made out of the proceeds of a collection, either directly or indirectly, to any other person connected with the promotion or conduct of such collection for, or in respect of, services connected therewith, except such payments as may have been approved by South Kesteven District Council.
- 15. (1) Within one month after the date of any collection to the person to whom a permit has been granted shall forward to South Kesteven District Council:
  - (a) A statement in the form set out in the Schedule to these Regulations, or in a form to the like effect, showing the amount received and the expenses and payments incurred in connection with such a collection, and certified by that person and either a qualified accountant or an independent responsible person acceptable to South Kesteven District Council:
  - (b) A list of collectors;
  - (c) A list of the amounts contained in each collecting box; and shall, if required by South Kesteven District Council satisfy it as to the proper application of the proceeds of the collection.
  - (2) The said person shall also, within the same period, at the expense of that person, and after the certificate under paragraph (1)(a) above has been given, publish in such newspaper or newspapers as South Kesteven District Council may direct a statement showing the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the charity or fund to benefit, the date of the collection, the amount collected, and the amount of expenses and payments incurred in connection with such collection.
  - (3) South Kesteven District Council may, if satisfied there are special reasons for so doing extend the period of one month referred to in paragraph (1) above

(4) For the purpose of the Regulation "a qualified accountant" means a member of one or more of the following bodies:

the Institute of Chartered Accountants in England and Wales;

the Institute of Chartered Accountants in Scotland;

the Association of Certified Accountants;

the Institute of Chartered Accountants in Ireland.

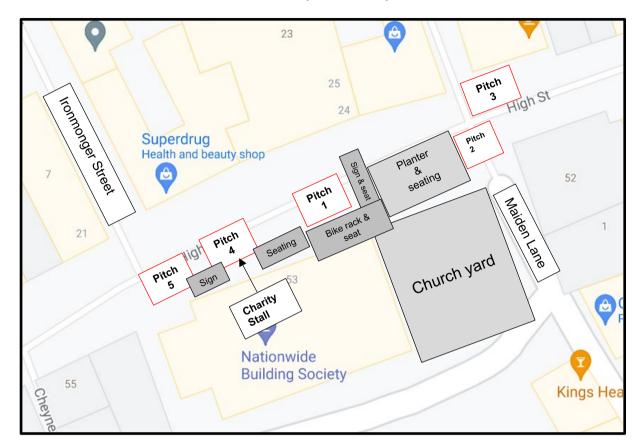
- 16. The regulations shall not apply;
  - (a) in respect of a collection taken at a meeting in the open air; or
  - (b) to the selling of articles in any street or public place when the articles are sold in the ordinary course of trade

These regulations shall come into operation upon the expiration of the period of one month beginning with the date on which they are confirmed by the Secretary of State. They shall have effect in substitution for those contained in the Schedule of the Charitable Collections (Transitional Provisions) Order 1974 and adopted by South Kesteven District Council on 27 February 1974 which, as having effect by virtue of that adoption, are herby revoked.

The above Regulations were sealed by South Kesteven District Council on 4<sup>th</sup> November 1980, confirmed by an Under Secretary of State for the Home Office on the 18<sup>th</sup> December 1980 and came into effect on the 18<sup>th</sup> January 1981.

# Appendix 4 – Street Collections within Stamford Pedestrian Precinct

Stamford Pedestrian Precinct (Monday to Thursday) – Pitch 4, allocated as the only location for Street Collections within the pedestrian precinct.



# **PLEASE NOTE:**

Failure to comply with regulations and conditions may result in enforcement action, revocation of the permit, and refusal to grant further permits upon application.

The council reserves the right to amend this Policy and the Regulations in Appendix 3 at any time and may attach further reasonable conditions to a consent which appears appropriate to meet particular circumstances.

Do not assume that these rules apply to other districts – some local authorities do not allow any street trading and, in any event, local conditions may vary.

Document enhancement for the visually impaired available on request – tel. (01476) 406080 or e-mail <u>customerservices@southkeseteven.gov.uk</u>