

**South Kesteven Local Plan  
Submission  
Duty to Cooperate Statement**

**January 2019**



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## **SOUTH KESTEVEN LOCAL PLAN 2011-2036**

### **DRAFT DUTY TO COOPERATE STATEMENT JANUARY 2019**

#### **1. Introduction**

- 1.1 South Kesteven District Council is submitting its draft Local Plan to the Planning Inspectorate for examination and this statement is to be submitted alongside the Local Plan. This document brings together details of the actions undertaken with the neighbouring authorities and prescribed bodies for the preparation of the Local Plan.
- 1.2 The Localism Act 2011 and the NPPF place a duty on and require local planning authorities to work constructively with the neighbouring authorities and other prescribed bodies in preparing their development plan documents.
- 1.3 This statement sets out how South Kesteven District Council has discharged its Duty in relation to the preparation of the South Kesteven Local Plan. This statement must be read in conjunction with the Community Consultation and Engagement Statement.
- 1.4 The structure of the Duty to Cooperate statement has followed the PAS guidance in its preparation which incorporates strategic background of the District as well as the compliance information.

#### **2. What is “Duty to Cooperate”?**

- 2.1 Section 110 of the Localism Act 2011 introduced a new Section 33A to the Planning and Compulsory Purchase Act 2004, namely a ‘Duty to Cooperate’ which requires local planning authorities to work with other neighbouring authorities and other prescribed bodies on preparing development plan documents.
- 2.2 Section 33A (1) of the 2004 Planning and Compulsory Purchase Act imposes a duty on a local planning authority to cooperate with other local planning authorities and other prescribed bodies when it undertakes certain activities, including the preparation of development plan documents. Relevant planning issues identified for consideration under the duty include the development or use of land that would have a significant impact on at least two planning areas (and in particular on strategic infrastructure) according to Section 33A (4). Section 33A (2) requires a local planning authority to ‘engage constructively, actively and on an on-going basis’ in respect of the activities that are subject to the duty.

#### **3. South Kesteven’s Strategic Geography and Context**

- 3.1 South Kesteven district covers some 365 square miles in the south western corner of the county of Lincolnshire. The District has a total population of approximately 134,000<sup>1</sup> (Census 2011). It is 138,000 according to the labour market statistics in 2017. Grantham is the largest town in South Kesteven and the second largest settlement in Lincolnshire. There are three other market towns in the district namely Stamford, Bourne, and The Deepings and over 100 villages and hamlets. 65% of

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<sup>1</sup> Draft Submission Plan 2011-36

South Kesteven's population lives in the four market towns, and 35% lives in the villages and countryside.

- 3.2 South Kesteven is a part of the Peterborough sub-regional Housing Market Area (HMA) which includes the adjoining local authorities of South Holland, Peterborough, and Rutland. The District shares boundaries with Rutland County Council, Melton Borough Council, South Holland District Council, Newark and Sherwood District Council, North Kesteven District Council and Peterborough City Council and East Northamptonshire District Council to the south as shown in Figure 1. Leicestershire and Nottinghamshire border the District to the west and Northamptonshire and Cambridgeshire to the south and east respectively.
- 3.3 With respect to the transport network, Grantham is linked to the north and south by the East Coast Mainline railway which provides a fast link to London. Trains also travel east to the coast and west to Nottingham. Stamford's rail service travels between Peterborough and Leicester. East Midlands airport is 35 miles from Grantham, and the ports of Boston, Hull, Harwich and Felixstowe are all accessible from the District. Both Grantham and Stamford have direct access to the A1.
- 3.4 The Borough's employment base is traditionally manufacturing and construction. Approximately half of the District's workforce is employed in these together with distribution and hospitality sectors. 15% of the District's employment is home of world leading manufacturers, and 13% of the employment is business services. The majority of local employment generating development is located in the four towns. Grantham has a long association with the engineering industry, and the manufacturing base continues to expand and diversify. Stamford has a thriving economy based on tourism. Bourne plays an important role in the food processing and packaging industries, which are reliant upon its location adjacent to the agricultural areas to the east. The Deepings is a popular location for businesses relocating out of Peterborough<sup>2</sup>.

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<sup>2</sup> Core Strategy page 9 and draft Plan page 24



Figure 1 - South Kesteven in Geographical Context

#### **4. South Kesteven Local Plan**

- 4.1 The South Kesteven Local Plan sets out a Vision, Objectives and strategic policies for development in the District between 2011 and 2036.
- 4.2 The South Kesteven Local Plan has been developed in order to comply with Government guidance and legislation. This Local Plan has been written in compliance with the previous NPPF (2012). The Plan period up to 2036 provides an additional ten years beyond the current plan period of the adopted Core Strategy which runs from 2006-2026. The District had an adopted Local Plan 1995 prior to the Core Strategy.
- 4.3 In preparing the emerging Local Plan, a number of consultations have been conducted across the District in compliance with the Council's adopted SCI (2014). Community Consultation and Engagement Statement includes the details of these.
- 4.4 Key stages in the production of the new Local Plan have included:
- 1995 Adopted Local Plan
  - Core Strategy – Adopted in July 2010
  - Site Allocations and Policies DPD – Adopted in April 2014
  - Grantham AAP – Withdrawn 2013
  - Embarking on the new Local Plan
    - Initial Issues and Options – 2015
    - SA Scoping Report – 2015
    - Sites and Settlements consultation – July 2016
    - Consultative Draft Local Plan (Reg 18) – July 2017 (c. 1800 responses) together with draft SA Report and HRA Screening report
    - Pre-submission Draft Local Plan (Reg 19) – June 2018 (c. 320 reps) with SA Report and HRA
    - Local Plan submitted for Examination – January 2019

#### **5. Statutory organisations and prescribed bodies**

- 5.1 The Duty is to be met with the neighbouring authorities adjoining the boundary of the District and within and outside of the Peterborough sub-regional Housing Market Area (HMA). South Kesteven District Council has been engaging with partner organisations as well as the neighbouring authorities within and outside the HMA. South Kesteven's strategic partners are those that share the administrative boundary with the District, as well as those that are a part of the HMA which also share the boundary with the District. The SHMA update in 2017 also includes Boston in the update. The Duty to Cooperate partners are listed further in the report.
- 5.2 Some of the organisations have been a part of the HMA since before the onset of the Local Plan. The adopted Core Strategy builds from the joint evidence on Strategic Housing Market Assessment (SHMA) which was before the beginning of the Local Plan. The Core Strategy also had to be in compliance with the Regional Spatial Strategy. The previous and the latest SHMA have identified Peterborough sub-regional area (Peterborough, South Holland, Rutland, and South Kesteven) as the relevant Housing Market Area (HMA) amongst neighbouring HMAs for plan-making



purposes based on the key linkages between places where people live and work<sup>3</sup>. 2014 SHMA establishes the detailed research for the identification of the HMA as the 'best fit'<sup>4</sup> of local authority boundaries to functional housing market area for practical reasons based on migration and travel to work patterns, and variations in house prices. The HMA has continued to be the same in all future SHMA updates informing the housing need for the District. The Travel to Work data<sup>5</sup> give a useful indication of the pattern of movement of residents and workers into and out of South Kesteven. The most popular destination for out commuting of the labour force is Peterborough which is in close proximity to Market Deeping, Bourne and Stamford. There is a net outflow of 5,109 people to Peterborough with approximately 7,791 employees commuting to Peterborough and an inflow of 2,682<sup>6</sup>. The ONS commuting data suggests a strong relationship between South Kesteven and its surrounding districts particularly Peterborough and Rutland. The Functional Economic Market Area (FEMA) also aligns with the HMA for South Kesteven. This has been based on businesses and property market locations within the FEMA with similar characteristics such as the labour market structure, access to market areas and suppliers, rental values, appropriate size and grade of stock<sup>7</sup>. Based on the above following duty to cooperate partners for South Kesteven have been identified:

5.3 The local authorities **within the sub-regional Peterborough HMA** are as shown below. These authorities also share the administrative boundary with the District.

- Peterborough City Council
- Rutland County Council
- South Holland District Council
- South Kesteven District Council

5.4 The adjoining local authorities and county councils that share the administrative boundaries with the District **outside HMA** are:

- East Northamptonshire District Council
- Melton Borough Council
- Newark and Sherwood District Council
- North Kesteven District Council
- Leicestershire County Council
- Lincolnshire County Council
- Nottinghamshire County Council
- Cambridgeshire County Council, and
- Northamptonshire County Council

5.5 The Town and Country Planning (Local Planning) (England) Regulations 2012 also sets out a list of prescribed bodies. These bodies need to be consulted and involved in the Plan making process. Those which are of relevance to South Kesteven are:

- Environment Agency
- Historic England
- Natural England

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<sup>3</sup> SHMA 2014, Section 2, page 23

<sup>4</sup> Paragraphs 2.15-2.19 and generally Section 2, SHMA 2014

<sup>5</sup> ONS 2011

<sup>6</sup> Employment Land Study 2015 Section 4.7 page 23

<sup>7</sup> Employment Land Study 2015 Section 6.3 page 49

- Primary Care Trust South Lincolnshire Clinical Commissioning Group, Lincolnshire West CCG, and South West Lincolnshire CCG)
- Highways England
- Sport England
- Office of Rail and Road
- Network Rail
- Western Power Distribution
- Coal Authority
- Upper Witham Internal Drainage Board
- Stamford Chamber of Commerce
- NHS Local Area Team (Lincolnshire and Leicestershire)
- National Grid UK
- Homes and Community Agency
- Civil Aviation Authority
- Central Lincolnshire

5.6 The Regulations also make clear that when preparing plans, local authorities should also have regard to Local Enterprise Partnerships (LEP) and Local Nature Partnerships (LNP). The relevant LEP is Greater Lincolnshire Local Enterprise Partnership and the relevant LNP is Greater Lincolnshire Nature Partnership. LEP have been involved in the evidence base for the Council that has informed the Local Plan (details below in the report) and GLNP have been involved in various evidence as well. We also have a 'Service Level Agreement' with GLNP to assist us discharge our duties with respect to biodiversity and wildlife responsibilities through accessing their services and records. Other bodies which are not prescribed bodies for the purpose of the statutory duty to cooperate, but which have been involved in the Local Plan making process and with whom the Council has actively engaged and sought to co-operate include:

- Greater Lincolnshire Nature Partnership (GLNP)
- Greater Lincolnshire Enterprise Partnership (GLEP)
- Greater Peterborough and Cambridgeshire Local Enterprise Partnership (GPCLEP)
- Lincolnshire Wildlife Trust
- Western Power Distribution
- Anglian Water
- Severn Trent Water
- Bourne Civic Society
- Black Sluice IDB
- Welland and Deepings IDB
- Upper Witham IDB

## **6. South Kesteven's strategic priorities**

6.1 The strategic priorities are the main and high level objectives that the Local Plan seeks to achieve over 20 years to realise its vision for the District.

6.2 Within South Kesteven and neighbouring authorities generally, key areas where cross boundary issues have been identified and which have resulted in joint working are not new. All authorities in the HMA and surrounding HMAs have a long-standing, strong commitment to joint working in the preparation of development plans and delivering growth. The authorities have been working together on common priorities since the time of the Regional Spatial Strategy (RSS) and have been using the strategic evidence jointly (SHMA 2008) since before the Local Plan. South Kesteven has an adopted Core Strategy since 2010 which was also informed by the earlier SHMA<sup>8</sup> studies. The HMA in 2008 was also selected on the work, migration and travel flow pattern. The housing numbers though were informed by the RSS<sup>9</sup>. Taking into account the self-contained nature of the HMA as identified in the first SHMA (2014) for the Local Plan considering the travel flow pattern, market indicators, migration and the environment, strategic issues have been identified and consulted upon for cross-border working with the authorities within the HMA and those outside the HMA. These include:

- Meeting HMA wide housing needs;
- Assessing the accommodation needs of Gypsies, travellers and travelling showpeople;
- Meeting strategic employment needs;
- Addressing cross boundary transportation issues;
- Assessing the viability of Community Infrastructure Levy (SKDC has commissioned this piece of work which will be done in consultation with Lincolnshire County Council);
- Addressing strategic green infrastructure issues and other cross boundary environmental issues for Grantham.
- Delivery of infrastructure through joint Infrastructure Delivery Plan
- Retail
- Cross border work on Grantham Canal

6.3 In view of the above, the following cross boundary strategic planning issues that have the potential to affect areas beyond South Kesteven's district boundary have been identified and have formed the basis of ongoing engagement with South Kesteven District Council's partners:

- i. Delivery of new homes;
- ii. Housing requirement
- iii. Economic growth including retail;
- iv. Gypsy, traveller, travelling showpeople accommodation needs;
- v. Transport infrastructure;
- vi. Other infrastructure, for example, schools and health centres.
- vii. Impact of development on SSSIs, Baston Fen and Grimsthorpe SACs, Rutland Water SPA, Barnack Hills and Holes SAC Collaborative working across LA boundaries where necessary to address environmental issues including cross border work on Grantham Canal;

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<sup>8</sup> SHMA 2008 was done jointly between the authorities in the Peterborough Sub-Regional Housing Market Area (South Kesteven, Peterborough, Rutland, South Holland and some parts of southern fringe of Peterborough (SHMA 2008 Executive summary)

<sup>9</sup> ibid

- viii. Waste and Minerals planning which is covered by a separate local plan, prepared by Lincolnshire County Council (LCC); and
- ix. Significant heritage assets both within and outside the District as part of statutory consultation.
- x. Flood risk and Water Cycle

6.4 The identification of these issues were consulted on and agreed with the partners as part of the Duty to cooperate framework consultation alongside draft Local Plan in October 2015, details of which are included in Appendix 1.

## **7. Engagement with partners on strategic matters**

- 7.1 South Kesteven District Council has actively engaged with the partners on the preparation of the Local Plan and its supporting evidence base.
- 7.2 South Kesteven District Council is a member of a county-wide Development Management Group. The Council has also worked closely with neighbouring local authorities to commission and deliver project specific evidence. During the preparation of this Local plan this work has included evidence relating to highway capacity; infrastructure capacity, housing need; Gypsy and Traveller needs and employment development.
- 7.3 The Memorandum of Understanding relating to Objectively Assessed Need for Housing in respect of housing requirements was agreed in April 2017 and was subsequently agreed by all of the constituent authorities through their own governance arrangements (Appendix 2). This will now be updated for South Kesteven examination purposes.

## **8. Compliance with the Duty**

- 8.1 The Council's compliance with the Duty has been in accordance with the guidance in the NPPF and PPG. Relevant planning policy issues to be considered under the Duty to Cooperate are explained in paragraphs 178-181 and 156 of the 2012 NPPF, and are listed in paragraph 6.3 above.
- 8.2 The following section summarises how South Kesteven District Council has complied with the duty on strategic matters. Most of the issues are summarised within the section below, however some details can be found in Appendix 1.
- 8.3 An audit trail of various stages of the Local Plan has been included in Appendix 3.
- 8.4 Various changes made to the Plan following the engagement and consultation between Reg 18 and Reg 19 are detailed in Appendix 4.

## 9. Strategic priorities and engagement with the partners

### 9.1 Housing and economic development needs

<b>Future development needs (housing)</b>
<p><b>What have we cooperated on?</b></p> <ul style="list-style-type: none"><li>(a) Preparation of a Strategic Housing Market Assessment (SHMA) (since 2008)</li><li>(b) Preparation and publication of SHMA 2014</li><li>(c) SHMA 2015 update</li><li>(d) SHMA 2017 update</li><li>(e) 2017 MoU update (Appendix 2)</li></ul>
<p><b>Who has been involved?</b></p> <ul style="list-style-type: none"><li>(a) Local planning authorities across the Peterborough sub-regional Housing Market Area.</li><li>(b) Local authorities adjoining South Kesteven district but outside the HMA – East Northamptonshire District Council, Melton Borough Council, Newark and Sherwood District Council, North Kesteven District Council, Leicestershire County Council, Lincolnshire County Council, Nottinghamshire County Council, Cambridgeshire County Council, and Northamptonshire County Council.</li></ul>
<p><b>Process/Working Arrangements:</b></p> <ul style="list-style-type: none"><li>(a) In working together, SKDC with the HMA authorities have demonstrated a sound approach to the duty to cooperate. At the outset of the commission for the 2014 SHMA, the four authorities met to set out their approach to the duty to cooperate.</li><li>(b) At the first two stages of publication of the SHMA (July 2014 and October 2015) the four authorities issued a joint statement that set out the joint position on the Objectively Assessed Housing Need (OAHN). In light of the publication of the SHMA update in March 2017, the four authorities agreed a Memorandum of Understanding (MoU) that was signed by all parties in April 2017 (see Appendix 2 for further details) which was updated in January 2018 (Appendix 4).</li><li>(c) South Kesteven District Council and Rutland County Council are also working jointly on one of South Kesteven's proposed strategic allocations and Rutland's proposed allocations (Stamford North). A joint development brief has been prepared for this site, that will meet South Kesteven's housing needs. The two councils are working towards a Joint Statement of Common Ground to facilitate this (Appendix 5)</li><li>(d) Beyond the work undertaken on SHMA the Council also works collaboratively on housing issues with neighbouring authorities through the Housing and Infrastructure Group (HIG). The HIG consists of planning and economic development officers who meet to discuss issues of common interest across Lincolnshire. The group has a standing item on Duty to Cooperate.</li><li>(e) Consultation through the local plan process with HMA and partner organisations during the production of the Local Plan.</li><li>(f) New Joint Development Brief between SKDC and Rutland on Stamford North.</li></ul>
<p><b>Outcome:</b></p> <ul style="list-style-type: none"><li>(a) In terms of SHMAs that have informed the current round of local plan, three reports have been published. The original report was published in July 2014. This report was updated in October 2015 as the partner organisations decided to commission a new study in light of the new household projections in February 2015. A further update was published in 2017, primarily triggered by the publication of the new population and household projections by CLG in 2016.</li><li>(b) The OAN for South Kesteven DC has been determined through the preparation of the SHMA 2014. Some elements of the study including the OAN figure were refreshed in the 2015 SHMA update. The OAN was assessed as 625 dwellings per year or a</li></ul>

requirement of 15,625 homes between 2011 and 2036. Due to under-delivery of housing between 2011 and 2018, a requirement of 686 dwellings per annum has been planned for the remainder of the years up to 2036 to provide choice and consistency in the housing period.

- (c) Non-HMA authorities confirmed through consultation responses and through separate conversations that they are happy to meet their own needs within their area and do not have any cross-boundary matters of concern with us.
- (d) The HMA authorities are the signatories to the new Memorandum of Understanding relating to the housing requirement confirming their acceptance to the Council's approach.
- (e) A SoCG between South Kesteven District Council, Rutland County Council and Lincolnshire County Council stating the 650 capacity from the Quarry Farm to be considered within the Rutland Local Plan to meet South Kesteven's needs. Both Councils are working towards this SoCG which will be published in due course.

**Ongoing:**

- (a) In light of the latest population projections, there will be an opportunity to update the joint SHMA in the HMA authorities, and update the consequent MoU as well as Duty to Cooperate arrangements with the neighbouring partners. A SHMA update will be commissioned before the end of December 2018 to reflect the latest household projections. This will be done with Rutland County Council only as the rest of the authorities within the HMA are at advanced stages of their Local Plans.
- (b) The working joint Development Brief for Stamford North between South Kesteven District Council and Rutland County Council. The Stamford North Development Brief Supplementary Planning Document (SPD) sets out the strategic principles to guide the future development of the Stamford North sustainable urban extension (SUE), a proposed residential allocation within both the South Kesteven District Council and Rutland County Local Plans. The aim of the SPD is to help ensure that Stamford North is delivered in a holistic, thoughtful and carefully planned manner. The SPD establishes the principles that will guide the delivery of this new northern extension to the town of Stamford. It has been prepared in order to satisfy the requirements of Policy STM1-H1 of the South Kesteven Local Plan 2011- 2036, Policy RLP3 and Policy RLP13 of the Consultative Draft Rutland Local Plan (July 2017), which seek the preparation of a high level masterplan, supported by a development brief and phasing plan in order to aid the delivery of the allocation. The Stamford North Development Brief is due to go through a consultation period in February and March 2019.

**Economic development needs**

**What have we cooperated on?**

Identification of the District's employment land requirements through the preparation of the:

- a) Employment Land Study 2015
- b) Strategic Economic Plan (SEP) 2014

**Who has been involved?**

- a) Apart from the local commercial professionals, the HMA authorities that are also the part of the Functional Economic Market Area (FEMA), namely Rutland, South Holland and Peterborough.
- b) Lincolnshire Local Enterprise Partnership (LEP)
- c) Greater Cambridge and Greater Peterborough Local Enterprise Partnership (GCGPLEP)

**Process/Working Arrangements:**

- a) For the purpose of the Employment Land Study that informed the employment policies of the Local Plan, the data on office and industrial uses including the changes

in commercial floorspace data between 2000-2012 from the neighbouring authorities named above was used.

- b) LEP's Strategic Economic Plan 2014 was used alongside the SHMA information on employment forecasts.
- c) Consultation through the Local Plan progress was done at all stages with the neighbouring authorities and those within the HMA/FEMA.
- d) South Kesteven is a part of the Greater Peterborough functional economic area which is aligned to the 4 SHMA authorities. This in turn forms part of the GCGPLEP covering Cambridgeshire and larger area. The LEP shares the growth objectives and aims to realise the area's significant potential for continued growth<sup>10</sup>.

**Outcome:**

- a) Identification of employment land forecasts for the District up to 2036 and using these to inform the employment policies in the Local Plan including an assessment of the balance between supply and demand to inform the position of whether there should be retention or release of employment land. Employment Land Study identifies a need for between 46.7ha to 79.1ha of industrial land and 21,800 sqm to 27,400 sqm of office floorspace in the District from 2015 – 2036. The proposed allocations however have capacity higher than this. In order to offer choice to the market through the identification of new land for a range of employment uses, the Local Plan proposes a total of 154.75 ha of employment land upto 2036.

**Ongoing:** Ongoing partnership between the Council and the LEP to ensure the economic growth in the District.

**Affordable housing needs and delivery**

**What have we cooperated on?**

- (a) SHMA 2014 (part updated in 2017)
- (b) Whole Plan Viability Study

**Who has been involved?**

- a) All local planning authorities in the Housing Market Area in the production and update of the SHMA.
- b) Registered providers (Waterloo Housing Association and Longhurst)
- c) All of the duty to cooperate prescribed bodies through statutory consultation.

**Process/Working Arrangements:**

- a) The SHMA was prepared jointly for the HMA authorities to determine the OAN and the affordable housing need within the districts.
- b) Waterloo Housing Association and Longhurst were informed about the SHMA updates and were consulted as part of the local plan consultation process. The council has engaged continuously as part of all of the statutory and non-statutory consultations with the non-HMA authorities with regard to housing needs.
- c) The Council commissioned AECOM to conduct the study on whole Plan viability of the policies to ensure it is deliverable including the affordable housing targets. The Study has assessed the viability of a range of affordable housing requirement alongside a range of other developer contributions for different site typologies and locations across the District. This work identified that an affordable housing requirement of 35% is viable for most sites in some parts of the District, however it is marginal for all brownfield sites and strategic sites in the northern part of the District.

<sup>10</sup> Draft Submission Plan para 2.51-2.52 on page 69.

A lower requirement of 30% has been opted in order to proactively reflect and address viability issues in these parts of the District.

**Outcome:**

- a) The SHMA demonstrates that the supply of affordable housing that meets the NPPF 2012 definition is a particular problem in South Kesteven. The SHMA identifies a need for 343 additional affordable homes each year.
- b) The Whole Plan Viability study has identified issues in some parts of the District with an affordable housing requirement of 35%. Therefore, the Council has opted for a target of 30% on schemes of 11 dwellings or more (or greater than 1000 m<sup>2</sup> gross floorspace). This lower requirement still reflects the overall level of need for affordable homes, but takes account of the viability of providing for affordable housing alongside other policy requirements set out in the draft Local Plan.

**Ongoing:**

An updated Developer Contributions supplementary planning document (SPD) will be developed to give greater guidance on the delivery of affordable housing.

**Housing mix**

**What have we cooperated on?**

- a) Preparation of a Strategic Housing Market Assessment (SHMA) (June 2014).
- b) County Council's Adult Social Care Position Statement 2013<sup>11</sup>.

**Who has been involved?**

- a) All local planning authorities in the HMA including the County Council
- b) Consultation on Council's Housing Strategy done separately
- c) All of the duty to cooperate prescribed bodies through statutory and non-statutory consultation.

**Process/Working Arrangements:**

- a) The SHMA has been jointly done by the HMA authorities and is a published evidence for the HMA authorities' local plans production. The housing mix part of the requirement is evidenced in the 2014 SHMA. The SHMA was signed off jointly through the updated MoU.
- b) The council has engaged continuously as part of all of the statutory and non-statutory consultations with the non-HMA authorities.
- c) The need for Extra Care and elderly accommodation and Dementia Accommodation is identified in the County Council's Adult Social Care Position Statement.

<sup>11</sup> Draft Local Plan in specialist housing provision section.



**Outcome:**

- a) SHMA 2014 identifies that the number of older people in the District (aged 55+) is expected to increase by more than 50% during the plan period. SHMA also indicated an increase in number of people with dementia and mobility problems. This together with an expected rise in the number of single person households is expected to give rise to a need for smaller properties and bungalows, and specialist or extra care housing, some of which will need to be affordable housing.
- b) The County Council's 2013 Position Statement identifies 178 Extra Care Units over the next 15 years in South Kesteven – most of the specialist housing need is already provided or under construction<sup>12</sup>.

**Ongoing:****9.2 Gypsy, Traveller and Travelling Showpeople Accommodation Assessment****What have we cooperated on?**

- a) Gypsy and Traveller Accommodation Assessment (GTAA)

**Who has been involved?**

- a) South Kesteven District Council and Rutland County Council
- b) Partner organisations as part of Local Plan statutory consultations.

**Process/Working Arrangements:**

- a) SKDC and RCC commissioned consultants (RRR Consultancy) to undertake a joint study for assessing the level of need for Gypsies and Travellers within South Kesteven and Rutland.
- b) Statutory consultation with the neighbouring authorities and partner organisations as part of the Local Plan consultation exercises throughout the plan-making process.
- c) The study considered the findings of GTAAs produced by neighbouring authorities<sup>13</sup>

**Outcome:**

- a) The purpose of the study was to quantify the accommodation and housing related support needs of the Gypsies and Travellers, including Travelling Showpeople in terms of residential, negotiated stopping arrangements, transit sites, and bricks and mortar accommodation upto 2036, in both South Kesteven District and Rutland County.
- b) The study concludes that 32 Gypsy and Traveller pitches and 9 Travelling

<sup>12</sup> Draft Local Plan 2018

<sup>13</sup> South Kesteven and Rutland GTAA 2016 Final Report, Executive Summary, page 13, para S13

Showpeople plots are needed in South Kesteven district by 2036<sup>14</sup>.

**Ongoing:** The council will continue to work together with the neighbouring authorities. If subsequent GTAA reviews establish an unmet need (or planning permissions are not implemented), a review will be carried out.

### 9.3 Infrastructure – transport

#### What have we cooperated on?

- a) Lincolnshire Highway Capacity Study
- b) Grantham Transport Strategy
- c) Delivery mechanisms for the Grantham Southern Relief Road
- d) Stamford North Transport requirement with Rutland and South Kesteven
- e) Joint work on trains – for Grantham station, and public access with County council,

#### Who has been involved?

- a) Greater Lincolnshire LEP
- b) South Kesteven District Council
- c) Lincolnshire County Council
- d) Rutland County Council
- e) Peterborough City Council

#### Process/Working Arrangements:

- a) At regional level the Greater Lincolnshire LEP provides funding and guidance on the development of the region as a whole. Of particular relevance to South Kesteven is the funding support for the development of Southern Relief Road and Grantham College<sup>15</sup>.

#### Outcome:

- a) The purpose of these studies has been to investigate the existing capacity of the relevant highway network to accommodate development and to consider the potential impact of proposed developments on the highway network.
- b) The studies have enabled the preparation of proposals for the mitigation of potential impacts and to increase capacity as required to support the scale and location of development proposed in the local plan.

#### Ongoing:

The council will continue to work with the two county councils as Highway Authority and other neighbouring authorities, as necessary to ensure that the capacity of highways is appropriately assessed and mitigated to support growth and enable delivery.

### 9.4 Infrastructure including schools, surgeries, sports facilities, green infrastructure

#### What have we cooperated on?

- a) Infrastructure capacity and delivery plan to support the level of growth proposed
- b) Site-specific allocations in individual settlements to inform the updated site assessment work
- c) Overall capacities within the settlements to inform the updated site assessment work.
- d) Greater Lincolnshire Strategic Infrastructure Delivery Plan

<sup>14</sup> Ibid, para S31.

<sup>15</sup> [Employment Land Study](#), Summary Section 3.6

**Who has been involved?**

- a) East Leicestershire & Rutland Clinical Commissioning Group (CCG)
- b) South Lincolnshire Clinical Commissioning Group
- c) Lincolnshire County Council and Rutland County Council (as Local Education Authority)
- d) A wide range of additional stakeholders working together for the production of the IDP has been involved. Anglian Water, Weston Power, National Grid, Broadband providers and emergency services.
- e) Greater Lincolnshire local authorities and the GLLEP, key utility partners.

**Process/Working Arrangements:**

- a) The District Council has had a continuous engagement with the LEA through regular meetings at senior officer level, and has also consulted the LEA as part of the statutory and non-statutory consultation exercises of the Local Plan. The production of the Plan has coincided with numerous planning applications in which the question of capacity of schools has been examined.
- b) The Clinical Commissioning Groups have been involved through the statutory and non-statutory consultation exercises of the local plan and through the DtC consultation. They were also engaged via consultants in the preparation of the Infrastructure Delivery Plan.
- c) Consultants were commissioned by the Council to prepare the Infrastructure Delivery Plan in 2017-18 for the District. The IDP has been prepared in consultation with a number of partners, the County Council and wider infrastructure providers. Extensive discussions have taken place with stakeholder to gather information about the infrastructure implications arising from new development.
- d) Greater Lincolnshire local authorities, GLLEP, and representatives of key utility partners have worked collaboratively to identify major infrastructure projects, mainly from priorities already identified in Local Plans, IDPs and associated documents.<sup>16</sup> As a result of this working relationship, the lead infrastructure officer from Lincolnshire County Council was also involved in developing the SKDC Infrastructure Delivery Plan.

**Outcome:**

- a) A broad understanding of the wider infrastructure requirements needed to support the level and location of growth proposed in the local plan. The IDP includes a table itemising the infrastructure required, how it might be funded and where there is a funding gap. It is designed to be a tool to support the local plan process but also to support the ongoing development management process to ensure that the necessary and appropriate infrastructure is sought from all relevant development proposals.
- b) The Greater Lincolnshire Strategic Infrastructure Delivery Plan (GLSIDP) has focused on the strategic infrastructure primarily fed from the local IDPs in order to enable housing and employment growth in the districts. A Greater Lincolnshire Housing Pipeline has been developed in parallel with the GLSIDP to coordinate infrastructure and housing programmes, integrating and linking projects where appropriate. A review of the Greater Lincolnshire Strategic Infrastructure Delivery Plan was proposed in 2018.

**Ongoing:**

The Council continues to work together with the partners as part of its ongoing Duty and will update the site assessments as part of any local plan review, or as otherwise needed, e.g. in the preparation of a CIL Charging Schedule and Regulation 123 list. The Council is already securing contributions for the growth of education facilities through S106 agreements.

<sup>16</sup> 'Major' here defined as costing more than £5 million – Greater Lincolnshire Strategic Infrastructure Delivery Plan.

## 9.5 Strategic Housing Land Availability Assessment (SHLAA)

### What have we cooperated on?

In accordance with the NPPF, Local Planning Authorities are required to assess the existing and future supply of land for housing and economic development to inform the local plans.

South Kesteven District Council has worked in partnership with Highways by way of consultation specifically for the site assessment for the purposes of SHLAA.

### Who has been involved?

South Kesteven District Council, Highways, Local Education Authority, Waste Authority, Local Lead Flood Authority, Environment Agency, Historic England, Natural England, Anglian Water, Distribution Power as part of Local Plan consultation process.

### Process/Working Arrangements:

The sites that were received through the SHLAA process were assessed for their suitability, availability, achievability and whether deliverable or developable. The draft site assessments were consulted as evidence base as part of the statutory consultations of the local plan process.

### Outcome:

The sites identified in the draft Local Plan as the allocations have been based on the SHLAA 2014 and SHLAA 2015 update.

### Ongoing:

The Council will continue to consult the duty to cooperate partners for its future site assessments at the time of the Local Plan review.

## 9.6 Environment including Water Cycle Studies, Open Space Review, Strategic Flood Risk Assessment, Local Wildlife Sites

### What have we cooperated on?

- a) Strategic Flood Risk Assessment Levels 1 & 2 (2017)
- b) Water Cycle Studies 2009/10, 2016
- c) Open Space Review 2017
- d) Points of the Compass 2017, Landscape Character Assessment (2007), Sustainability Appraisal (June 2018)
- e) Review of Local Wildlife Sites 2017
- f) Cross-border work on Grantham Canal – strategy for canal restoration and economic development (April 2017).

**Who has been involved?** Following partners have been involved in the preparation of the evidence base studies mentioned above.

- a) South Kesteven District Council, Environment Agency, Lincolnshire County Council (Lead Local Flood Authority)
- b) South Holland, South Kesteven, Rutland County Council on the historic joint Water Cycle Study, Anglian Water
- c) South Kesteven District Council, Parish and Town Councils within South Kesteven, Sport England
- d) Statutory partners
- e) South Kesteven District Council, Greater Lincolnshire Nature Partnership (GLNP).
- f) South Kesteven District Council, Greater Lincolnshire Nature Partnership, Nottinghamshire County Council, Lincolnshire County Council, Rushcliffe Borough Council, Environment Agency, Leicestershire County Council

**Process/Working Arrangements:**

- a) The Council has worked together with Environment Agency on the production of the SFRA studies that have influenced the site assessment process for the site allocations in the draft Local Plan.
- b) Council's Water Cycle Study updated on the historic Water Cycle Study which was done jointly between South Kesteven, South Holland and Rutland Council. Data from Anglian Water has been used to update the new WCS
- c) The Council has consulted Sport England for the review of the Open Space Review.
- d) Statutory partners have been engaged as part of the consultations.
- e) The Ecology Consultancy was commissioned by the Council to carry out a review of the existing Sites of Nature Conservation Importance (SNCl) and additional sites. The information gathered was submitted and reviewed by the Wildlife Sites Review Group (Panel) including landowners/agents and was overseen by the GLNP steering group who were the final arbiter on the LWS selection. Sites were selected / deselected once the recommendation had been endorsed by the GLHP SG<sup>17</sup>.
- f) In February 2016, Canal & River Trust commissioned the consultants on behalf of Grantham Canal Partnership to develop a Sustainability Plan and Delivery Strategy for the restoration of the 33-mile Grantham Canal. The Canal passes through three Local Enterprise Partnership areas: Derby City & County and Nottingham City & County LEP (D2N2), Leicester and Leicestershire LEP, and Greater Lincolnshire LEP. The Canal runs through Nottinghamshire County Council, Leicestershire County Council, Lincolnshire County Council, Rushcliffe Borough Council, Melton Borough Council, South Kesteven District Council. The Strategy has been developed through a policy baseline review as well as consultation with key stakeholders including members of the Grantham Canal Partnership involving stakeholder workshops in 2016 and 2017 to discuss key issues, potential opportunities, draft strategy.
- g) Apart from direct joint working the Council has engaged with the statutory organisations and County Council as part of the regular statutory and non-statutory consultation exercises.
- h) All of the joint working involved correspondence with the partners through meetings and emails.

**Outcome:**

- a) The SFRA report has informed the site assessment process and the site allocations included in the draft Local Plan.
- b) The updated WCS has reviewed and updated the key conclusions from the previous WCS (joint) relate to the waste water treatment capacity, and whether there are sufficient water resources available to supply planned growth without adversely impacting on the water environment and the targets required by European Directives and associated UK Regulations. A change in the spatial distribution of growth and total / housing employment numbers were suggested after the 2010 WCS, the new WCS determines whether the key conclusions from the earlier study are valid and provides details of additional water cycle solutions to support the revised growth strategy and developing Local Plan.
- c) Updated assessment on quantity, quality and accessibility of open space provision in the District to inform the Open Space Policy in the draft Local Plan.
- d) The SA has informed the plan policies as well as the site allocations.
- e) The results from the LWS study update were used to identify the sites that qualify for designation as Local Wildlife Sites.
- f) Grantham Canal Park Strategy brings together an agreed vision of how the Grantham Canal Corridor can be developed as a regional asset, stimulating the development of the visitor sector, whilst further boosting its contribution as a green infrastructure asset.
- g) It outlines a series of actions over a 15-20 year period to move the strategy towards implementation, and examining the scale and nature of potential benefits. The

<sup>17</sup> Para 1.6 and 1.7, and Para 2.21 in the [Local Wildlife Study review](#) 2017

proposed Submission Local Plan has included a specific policy in the Environment chapter (Policy EN7 – Protecting and Enhancing Grantham Canal).

**Ongoing:**

The statutory partners will be consulted as part of the statutory consultation up until the Adoption of the Local Plan as well as for any updates or reviews.

9.7 Apart from the engagement with the partners on the strategic matters listed above, there has been an ongoing engagement with organisations like Environment Agency (EA), Highways Authority (HA) and Historic England (HE).

9.8 South Kesteven District has engaged with Historic England at all stages of the plan-making process.

9.9 The Environment Agency have been involved in all stages of the local plan through statutory consultations. Information on flood zones and other environmental risks was used in the assessment of submitted SHLAA sites which has subsequently informed the site allocation policies in the draft Local Plan. EA have been involved in SFRA and Water Cycle Studies as part of the working group.

9.10 The Highway Authority has been involved throughout the making of the local plan through the Council's pro-active engagement with them in the site assessment process of the SHLAA sites as well as local plan draft allocations. Their assessment and findings have informed the site-selection for the local plan.

**Local Enterprise Partnerships (LEP)**

9.11 Local Enterprise Partnerships (LEP) are defined by statute and are identified in the Regulations as bodies that those covered by the Duty should have regard to when preparing local plans and other related activities. In addition, paragraph 160 of the National Planning Policy Framework (NPPF) 2012 emphasises the importance of joint working between local authorities and LEPs. The local LEP for South Kesteven is the Great Lincolnshire LEP which brings together 10 local district councils and private partners to provide growth across the area, especially where there is existing sectoral strength (agri-food, manufacturing, and visitor economy) as well as sectors with growth potential (low carbon, ports and logistics, and healthcare). The GLLEP secured funding (£111.2m) to support economic growth in the District<sup>18</sup>.

9.12 The Greater Lincolnshire LEP shares the Council's ambitious plans for growth in the District.

9.13 South Kesteven District Council has engaged constructively with the LEP as part of the production of the Local Plan apart from the engagement on the contribution into the Employment Land Study which has informed the Local Plan policies and objectives.

**Local Nature Partnerships (LNP)**

9.14 The involvement with the Great Lincolnshire Nature Partnership (GLNP) has been explained in Section 9.6 above.

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<sup>18</sup> Employment Land Study 2015

## **10. Southern Relief Road**

- 10.1 South Kesteven District Council has been working with LCC and the LEP to deliver the Grantham Southern Relief Road which will result in the construction of a new junction onto the A1 from the A52, relieving the town centre from the effect of heavy vehicles and through traffic. The relief road also unlocks significant areas of land for both housing and employment development. Phase 1 of the relief road has been constructed and phase 2 is expected to begin in 2019. The third and final phase which will complete the link from a new junction on the A1 to the A52 is required to enable the delivery of more than 7000 new homes during the lifetime of this plan and beyond.

## **11. Onward duty**

- 11.1 Much work has already taken place under the Duty to Cooperate and is recorded within this statement. However, given the importance of demonstrating that the duty has been met appropriately, work will continue on the strategic planning issues relevant to South Kesteven on an ongoing basis including the joint Development Brief for Stamford North, CIL, Southern Relief Road, updating the housing numbers evidence etc.

## **12. Co-operation with other housing market area authorities**

- 12.1 The neighbouring authorities outside the HMA have not raised any issues, and have confirmed that they intend to meet their own planned development needs without needing assistance from South Kesteven District Council. This has been confirmed through the local plan consultation process.

## Appendix 1– Duty to Cooperate Framework

This Duty to Co-operate Framework has been prepared in order to enable South Kesteven District Council to fulfil this policy test.

### **Purpose**

The objective of this Framework is to establish a robust and transparent process which will enable co-operation with relevant local authorities and public bodies to be demonstrated. The Council must demonstrate that it has met the Duty to Co-operate: by documenting the steps that have been taken, the types and frequency of engagement with the relevant bodies, the specific issues identified and the outcomes that have been achieved. The Framework is intended as a tool to help the Council in the preparation of a Statement which will show how this has been done. The Council will need to be able to demonstrate that engagement has been constructive, active, ongoing, collaborative, diligent and of mutual benefit. The Framework also identifies the implications of any potential strategic cross-boundary issues which have been identified and which may require the local authorities to work together to ensure their plans are effective.

### **Principles**

South Kesteven District Council will undertake its Duty to Co-operate in the light of the following principles:

- to strengthen liaison between local authorities and working in a spirit of positive and collaborative working
- seeking to avoid creating additional layers of bureaucracy
- recognising the economic geography and existing partnerships in the area

### **Bodies to which the Duty to Co-operate applies**

The Duty applies to the prescribed bodies which are set out in Part 2, Section 4(1) of The Town and Country Planning (Local Planning) (England) Regulations 2012. These are as follows:

- the Environment Agency;
- the Historic Buildings and Monuments Commission for England (known as Historic England);
- Natural England;
- The Mayor of London\*;
- the Civil Aviation Authority#;
- the Homes and Communities Agency;
- each Clinical Commissioning Group established under section 18 of the National Health Service Act 2006 or continued in existence by virtue of that section;
- the Office of Rail Regulation#;
- Transport for London\*;
- each Integrated Transport Authority;
- each highway authority within the meaning of section 1 of the Highways Act 1980 (including the Secretary of State, where the Secretary of State is the highways authority); and
- the Marine Management Organisation\*.



\* Although the Duty applies to all the bodies listed above, it is not considered necessary to actively seek co-operation with three of the prescribed bodies: the Mayor of London, Transport for London and the Marine Management Organisation.

# The Civil Aviation Authority has stated that it is not necessary to consult with it about Strategic Planning Documents, other than those which have a direct aviation involvement. The Office of Rail Regulation has stated that plans can be submitted to it for consideration under the Duty, but there is no need to include it in the consultation process.

Highways England and Lincolnshire County Council are the appropriate bodies for highway matters for the South Kesteven administrative area.

Local Enterprise Partnerships and Local Nature Partnerships are not subject to the Duty to Co-operate. However, Local Planning Authorities and other bodies who **are** subject to the Duty must co-operate with them and have regard to their activities when preparing their Plans, thus reflecting the important role that these bodies need to play in strategic planning. They have been prescribed for this purpose in the Regulations. For South Kesteven these are the Greater Lincolnshire Local Enterprise Partnership [GLLEP] and the Greater Lincolnshire Nature Partnership [GLNP].

### **Potential Cross-boundary strategic matters/issues**

The National Planning Policies Framework [at para 156] is clear that Local Plans should address the following strategic priorities:

- homes and jobs needed in the area;
- provision of retail, leisure and other commercial development;
- provision of infrastructure for transport, telecommunications, waste management, water supply, water management, wastewater, flood risk and coastal change management, and the provision of minerals and energy (including heat);
- provision of health, security, community and cultural infrastructure and local facilities; and
- climate change mitigation and adaptation, conservation and enhancement of natural and historic environment, including landscape.

For South Kesteven the following potential cross-boundary strategic matters have been identified:

- Housing need and provision [Peterborough CC, Rutland CC, South Holland DC]
- Infrastructure [highways - Lincolnshire CC, Highways England, wastewater and water supply - Anglian Water and Environment Agency]

### **Existing Mechanisms**

Social, environmental and economic issues often extend beyond administrative boundaries: e.g. housing market and travel-to-work areas, river catchments and ecological networks. Issues which affect these are often best addressed by working with other local planning authorities. South Kesteven District Council has a history of working in partnership with other local authorities, stakeholders and public bodies in respect of some key issues and it is expected that these joint workings will continue:

**Peterborough Partial Housing Market Area** comprises Peterborough City Council, Rutland County Council, South Kesteven District Council and South Holland District Council

**Lincolnshire Delivery, Infrastructure and Growth Group** comprises the heads of planning of all the Lincolnshire authorities [including the County Council], the Environment Agency and the Homes and Communities Agency.

**Grantham Growth Strategic Board and Delivery Group**

**Monitoring and Review**

The Council must provide details of the activities that it has undertaken on the duty to co-operate in its Annual Monitoring Report. This will provide the opportunity to consider whether the arrangements for joint working are operating satisfactorily and to enable refinements to be introduced in a timely fashion where necessary.

**Duty to Co-operate Schedule:**

The Council has identified the bodies that it needs to engage with in respect of strategic matters and these are listed in the following Schedule of Prescribed Bodies.

The Council has also identified a number of other bodies, who are not subject to the Duty to Co-operate but with whom the Council needs to work to prepare its Local Plan. These are listed in a separate Schedule of Other Bodies.

**Schedule of Prescribed Bodies:**

<b>Body or Organisation</b>	<b>Strategic Issues (and how they relate to the District Plan Strategy)</b>	<b>Notes / initial issues identified</b>	<b>Possible actions in respect of Duty to Co-operate</b>	<b>Actions / comments</b>
Environment Agency	Infrastructure - Flood Risk and Water Cycle: may impact on spatial strategy	no specific issues identified	Hold officer meetings Hold joint meetings with Anglian Water as appropriate, involvement in preparation of new or updated flood risk and water cycle study work. Specific consultee for SA/SEA - involve prior to publication of report	Contents and approach proportionate to plan making, however suggest include 'water management' in the strategic priorities to take account of natural environment. Action / Response: The evidence informing the local plan has been proportionately used throughout the process.
Historic	Significant	consultee in respect of	emails, letters,	General historic

<b>Body or Organisation</b>	<b>Strategic Issues (and how they relate to the District Plan Strategy)</b>	<b>Notes / initial issues identified</b>	<b>Possible actions in respect of Duty to Co-operate</b>	<b>Actions / comments</b>
England	heritage assets both within and outside the District	development which may affect national heritage assets specific issues: Belton House Setting Study, Harlaxton Manor and Burghley House	meetings and advice as appropriate continue to consult in respect of allocations of land where development might impact on heritage assets Specific consultee for SA/SEA - involve prior to publication of report	environment issues to be included in the Local Plan apart from the reference to site allocations. Action / response: Local Plan addresses this through strategic objectives and policies. Historic England would like to provide advice on site selection process.
Natural England	Impact of development on: SSSIs; Baston Fen and Grimsthorpe SACs; Rutland Water SPA; Barnack Hills and Holes SAC Collaborative working across LA boundaries where necessary to address environmental issues	no specific issues identified in respect of any nationally/internationally designated sites	emails, letters, meetings and advice as appropriate continue to consult in respect of allocations of land to ensure that development does not impact on designated sites Specific consultee for SA/SEA & Habitats Regulations Assessments - involve prior to publication of report	To include NE as a specific consultee for HRA Action / response: already included and consulted on all evidence base of LP, and also statutory consultees for NDPs.
Homes & Communities Agency	delivery of new homes  may impact on Spatial	no specific issues identified	meetings as part of DIGG [Delivery Infrastructure & Growth	Part of Lincolnshire Delivery Infrastructure Growth Group (DIGG) and Grantham Growth Board. Both crucial

Body or Organisation	Strategic Issues (and how they relate to the District Plan Strategy)	Notes / initial issues identified	Possible actions in respect of Duty to Co-operate	Actions / comments
	Strategy		Group which includes all Lincolnshire LAs and EA] and Grantham Growth Strategic Board [which comprises SKDC, LCC & HCA]	groups to support economic and housing growth along the north south corridor with Grantham at its centre, and housing needs in neighbouring authorities; and Grantham Growth Board is a valuable board to ensure analysis of market intelligence to inform type and tenure of new homes around the town on regeneration sites within the town, to support needs and aspirations along with planned economic growth for Grantham and wider Lincolnshire area.
Clinical Commissioning Groups / United Lincs NHS Hospital Trust	Health Strategy for Lincolnshire  may impact on Spatial Strategy	consultee in respect of hospital and GP provision but no specific issues identified contact with local GP surgeries has identified no current capacity issues	emails, letters, meetings as appropriate to identify possible impacts of proposed development SKDC representative on Governing Body is Strategic Director continue liaison with GP surgeries as appropriate	
Office of Rail Regulation	crossing of East Coast Rail Line: Pennine Way and Grantham	possible issues in respect of Tallington crossing Grantham Relief Road provision	matters relating to the crossing of East Coast Rail Line are dealt with	Proposals do not affect the current or (future)operation of the mainline network in Great Britain.

<b>Body or Organisation</b>	<b>Strategic Issues (and how they relate to the District Plan Strategy)</b>	<b>Notes / initial issues identified</b>	<b>Possible actions in respect of Duty to Co-operate</b>	<b>Actions / comments</b>
	Relief Road		between Network Rail and LCC	
Highways England	Impact of development on A1 Trunk Road  may impact on Spatial Strategy	new A1 junction south of Grantham potential impact of additional development on capacity of existing A1 junctions	emails, letters, advice and meetings as appropriate continue to consult in respect of development in the vicinity of the trunk road system	Supports ongoing engagement.

**Schedule of Other Bodies:**

<b>Body or Organisation</b>	<b>Strategic Issues (and how they relate to the District Plan Strategy)</b>	<b>Notes / initial issues identified</b>	<b>Possible actions in respect of Duty to Co-operate</b>	
Lincolnshire County Council: Education Department	S106/CIL - school provision identified in respect of NWQ  S106/CIL - school provision identified in respect of SQ  Capacity of existing schools to accommodate growth may impact on Spatial Strategy	ongoing dialogue in respect of applications and allocations	emails, letters, advice and officer meetings as appropriate continue to consult/seek advice in respect proposed new allocations	Happy to be involved.
Lincolnshire County Council: Highways Department	Grantham Southern Relief Road  Capacity of highway network to	ongoing dialogue in respect of applications and allocations	emails, letters, advice and officer meetings as appropriate continue consultation in respect of	Ongoing engagement – esp. in site selection process.

	accommodate additional growth may impact on Spatial Strategy		proposed allocations officer meetings in respect of Grantham Southern Relief Road	
Lincolnshire County Council: Grantham Growth Team	Grantham Growth	Grantham Southern Relief Road Grantham town centre and regeneration projects		
Lincolnshire County Council: Minerals and Waste	Infrastructure - Waste and Minerals	no specific issues identified	continue consultation in respect of proposed allocations	
Lincolnshire County Council, Spatial Planning Strategic Issues:	Infrastructure delivery in Lincolnshire, S106 & CIL	pooling of S106 contributions and need to ensure compliance with regulations	emails, letters, advice and officer meetings as appropriate	
Heritage Lincolnshire		consultee in respect of development which may affect heritage assets but no specific issues identified	emails, letters, advice and meetings as appropriate continue consultation in respect of proposed allocations to ensure no adverse impacts to identified heritage assets	
Greater Lincolnshire Nature Partnership		consultee in respect of development which may affect local wildlife sites but no specific issues identified	emails, letters, advice and meetings as appropriate continue consultation in respect of proposed allocations to ensure no adverse impacts to identified wildlife sites	Object to natural environment being excluded from strategic matters list. Action / response: Natural environment has been included in the strategic objective list and there has been continued strategic working arrangement as explained in the Statement.

				Also disappointed to see LWT listed with GLNP. Should be separate. Action / response: is listed as a separate body.
Lincolnshire Wildlife Trust		consultee in respect of development which may affect local wildlife sites but no specific issues identified	emails, letters, advice and meetings as appropriate continue consultation in respect of proposed allocations to ensure no adverse impacts to identified wildlife sites	Disappointed to see natural environment is not included in the framework. Action / response: as above. Also disappointed to see LWT listed with GLNP. Should be separate. Action / response: is listed as a separate body.
Local Enterprise Partnership: Greater Lincolnshire LEP	delivering housing and economic growth	Strategic Economic Plan [SEP] emphasises delivering sustainable growth has role in ensuring greater local influence in key areas to unlock growth potential	LCC is LA representative on Board - SK is one of the partners within the GLLEP	Framework should include reference to Strategic Economic Plan Action / response: The Statement includes reference to SEP, and has had continued working arrangement with LEP as part of the Plan making process.
Rutland County Council	Housing - Housing need and delivery  development at Stamford	SHMA partner - production of joint evidence base  Potential for SKDC to ask for, or to be asked to accommodate, some of neighbouring authorities growth needs  shared boundary at Stamford - possible need for joint plan to accommodate development need	emails, letters and officer meetings as appropriate if joint plan required hold officer and member meetings produce joint evidence base and plan	DtC issues should cover full range of strategic issues as per para 156 in NPPF, Table 9 should be broadened to cover homes and jobs together with infrastructure, also reference to joint working should be made. Action / response: noted and actioned. Explained in the Statement.

		for Stamford		
South Holland District Council	Housing - Housing need	SHMA partner - production of joint evidence base  Potential for SKDC to ask for, or to be asked to accommodate, some of neighbouring authorities growth needs	emails, letters and officer meetings as appropriate produce joint evidence base	
Peterborough City Council	Housing - Housing need	SHMA partner - production of joint evidence base  Potential for SKDC to ask for, or to be asked to accommodate, some of neighbouring authorities growth needs	emails, letters and officer meetings as appropriate produce joint evidence base	Appears to be a sensible framework, no more remarks to make.
Newark & Sherwood District Council	Housing - shared boundary around Newark	no specific issues identified but potential for SKDC to ask for, or to be asked to accommodate, some of neighbouring authorities growth needs	emails, letters and officer meetings as appropriate	
Central Lincolnshire Joint Planning Unit	shared boundary to north of District	no specific issues identified but potential for SKDC to ask for, or to be asked to accommodate, some of neighbouring authorities growth needs	emails, letters and officer meetings as appropriate	
Anglian Water	Infrastructure - Wastewater Treatment Works	no specific issues identified although capacity of WwTW and supply of fresh	emails, letters, advice and officer meetings as appropriate, involvement in	No specific comments.



	<p>Infrastructure - provision of water supply</p> <p>May impact on Spatial Strategy</p>	<p>water may be an issue if significant growth is required</p>	<p>preparation of any new, or updated, water cycle study work continue to consult in respect of infrastructure required to enable development</p>	
Local Drainage Boards		<p>consultee in respect of development which may affect local drainage systems but no specific issues identified</p>	<p>emails, letters and officer meetings as appropriate continue to consult in respect of proposed allocations, and involve in preparation of any new or updated water cycle study work</p>	<p>No specific comments.</p>
Parish Councils	<p>Spatial Strategy and distribution of development</p>	<p>Involvement in reviewing Spatial Strategy. Consultee in respect of development proposals and allocations. Impact of Neighbourhood Plans, but no specific issues identified</p>	<p>emails, letters and officer meetings as appropriate continue to consult in respect of proposed allocations</p>	
Gypsy and Traveller Groups	<p>Identification of need for sites and/or pitches</p>	<p>no specific issues identified</p>		

Appendix 2 Memorandum of Understanding between HMA authorities April  
2017



## **A Memorandum of Understanding relating to objectively-assessed need for housing in the Peterborough Sub-Regional Housing Market Area (2017)**

### **1. Introduction**

- 1.1. The National Planning Policy Framework (NPPF) requires local planning authorities to have a clear understanding of housing needs in their area. To achieve this, they should prepare a Strategic Housing Market Assessment (SHMA) to assess their full housing needs, working with neighbouring authorities where housing market areas cross administrative boundaries. The SHMA should identify the scale and mix of housing and the range of tenures that the local population is likely to need over the plan period<sup>1</sup>. This is a key part of the evidence base to address the NPPF requirement of ensuring that Local Plans meet the full, objectively-assessed needs for market and affordable housing in the housing market area, as far as is consistent with the policies set out in the Framework<sup>2</sup>.
- 1.2. The Localism Act 2011 places a Duty to Co-operate on local planning authorities and county councils<sup>3</sup>. This requires them to engage constructively, actively and on an ongoing basis in the preparation of development plan documents where this involves strategic matters. National policy in the NPPF adds to this statutory duty as it expects local planning authorities to demonstrate evidence of having effectively cooperated to plan for issues with cross-boundary impacts.

### **2. The Peterborough Sub-Regional Housing Market Area**

- 2.1. The Peterborough Sub-Regional Housing Market Area covers the administrative areas of four local authorities, all of whom are signatories to this Memorandum of Understanding (MOU), namely:
  - Peterborough City Council;

<sup>1</sup> National Planning Policy Framework, paragraph 159.

<sup>2</sup> NPPF, paragraph 47.

<sup>3</sup> Localism Act 2011, section 110.

- Rutland County Council
- South Holland District Council; and
- South Kesteven District Council

### 3. Demonstrating the Duty to Co-operate and meeting the requirements of the National Planning Policy Framework

- 3.1. The purpose of this MOU between the authorities is to support the pre-submission version of the South East Lincolnshire Local Plan (SELLP), which will be consulted upon from Monday, 10 April 2017 to Monday, 22 May 2017. The MOU sets out the agreed position between the four local authorities with respect to objectively-assessed housing need. The MOU provides a clear demonstration that the four authorities have effectively cooperated to plan for issues related to objectively-assessed housing need and consequential cross-boundary impacts.
- 3.2. The four planning authorities within the Housing Market Area have been collaborating on an ongoing basis to meet the requirements of the NPPF as set out in section one. The main outputs from this collaboration have been a joint SHMA and two subsequent updates<sup>4</sup>, which identify the scale and mix of housing needed across the Housing Market Area between 2011 and 2036. This sets out the definitive position on objectively-assessed housing need for each of the four local authorities.
- 3.3. Table 1 sets out the objectively-assessed need by local authority for additional housing in the Housing Market Area between 2011 and 2036 derived from the latest update of the SHMA. This is the figure South Holland District Council has used to derive its housing requirement set out in the pre-submission 'Publication' Draft of the SELLP.

**Table 1: Objectively-assessed housing need**

Local Authority	Objectively Assessed Housing Need
Peterborough City Council	981
Rutland County Council	159
South Holland District Council	445
South Kesteven District Council	624
<b>TOTAL</b>	<b>2209</b>

<sup>4</sup> GL Hearn for the Peterborough sub-region local authorities - Peterborough Sub-Regional Strategic Housing Market Assessment (July 2014)

GL Hearn for the Peterborough sub-region local authorities - Peterborough Sub-Regional Strategic Housing Market Assessment, 2015 Update Report (October 2015)

- 3.4. In determining housing targets in their Local Plans, local authorities should take account of the requirements of national policy and local circumstances, including basing those plans on a strategy that seeks to meet the objectively-assessed need for homes. In this regard, it should be noted that all authorities in the Housing Market Area are at different stages of plan preparation. In determining their housing target over the relevant plan period each authority will take account of all relevant evidence.
- 3.5. Against this background, the authorities are able to confirm that, for the purposes of the pre-submission Publication Draft SELLP, the full need for homes within the Housing Market Area set out in Table 1 can be met by each local authority.

#### **4. Conclusion**

- 4.1.1 The purpose of this MOU is formally to record and make public the local authorities' agreement under the Duty to Co-operate to the position as set out in this Memorandum. This MOU has been endorsed by each of the four local authorities.
- 4.1.2 The four authorities that form signatories to this Memorandum agree, therefore, that the figures in Table 1 represent the level of objectively-assessed need in each district in order to meet the overall identified need for additional housing within the Peterborough Sub-Regional Housing Market Area between 2011 and 2036; and that such levels of additional housing are able to be accommodated by each district in which the need arises.

Peterborough City Council

Name: Richard Kay Head of Sustainable Growth Strategy

Signature: 

Date: 30/03/2017

Rutland County Council

Name: 

Signature:  - PLANNING POLICY MANAGER

Date: 13/4/17

South Kesteven District Council

Name:  STRATEGIC DIRECTOR DEVELOPMENT

Signature:  AND GROWTH

Date: 30th March 2017.

South Holland District Council

Name Gary Alexander, South East Lincolnshire Joint Policy Unit Manager

Signature: 

Date: 13/04/17

## Appendix 3 – Audit Trail

### **Key stages of the Local Plan**

1. Strategic Housing Market Assessment – key decision stage in 2014 to identify the housing need.
2. Initial Issues and Options stage – 2015
3. SA Scoping Report – 2015
4. Sites and Settlements consultation – July 2016
5. Draft Local Plan – Reg 18 consultation – July 2017 – key stage after which following the representations, more work was done on site allocations. The changes were made in the Pre-submission draft Local Plan in the next stage.
6. Pre-submission Draft Local Plan – Reg 19 – June 2018 with Sustainability Assessment and HRA.
7. Submission to the Planning Inspectorate – January 2019.

Appendix 4 – Changes made to the Pre-submission version of the Local Plan (Reg 19) following the Reg 18 consultation – **10<sup>th</sup> May 2018 Cabinet Report** (Appendix 1)

Full report also available to view on this [link](#).

## APPENDIX 1

### **Summary of main proposed policy and proposal changes since the Consultative Draft Local Plan**

#### **1. Purpose**

- 1.1 This note summarises the main changes proposed to the Local Plan since the consultation in July and August 2017 on the Consultative Draft Local Plan.
- 1.2 Once approved by Full Council, the revised plan will form the Proposed Submission Local Plan for publication for representations in accordance with Regulation 19 of the Local Plan Regulations and then submission to the Secretary of State. This version is the Council's Proposed Submission version and will hold greater weight as a statement of the Council's planning policy and as a material consideration in planning decisions.
- 1.3 The consultation under Regulation 19 specifically seeks representations as to the legal compliance and tests of soundness of the Local Plan. The Proposed Submission Local Plan together with valid representations will then be submitted by the Council to the Secretary of State for examination, unless the Council chooses to revise the plan. This would necessitate additional consultation, which would then lead to repercussions in terms of the Government's deadline regarding the implementation of the proposed new methodology for housing need assessment.

#### **2. Summary of main changes and considerations since the Consultative Draft Local Plan**

- 2.1 This Proposed Submission Local Plan has been informed by a substantial evidence base, including assessments of housing and employment needs. All responses made through the July/August 2017 consultation have been taken into account in producing the Local Plan, alongside the implications of recent Government consultations.



## Vision, Strategic Objectives and Spatial Strategy

- 2.2 More positive wording is proposed to *Policy SD 2 - Principles of Sustainable Development in South Kesteven* to the effect that development proposals should proactively minimise impacts on environmental issues and proactively enhance the natural and built environment.
- 2.3 There is no significant change to the spatial strategy. The aim of the Local Plan to seek to achieve the majority of new development in Grantham remains, with appropriate levels of associated development in the three market towns and identified larger villages. No change is proposed to the list of larger villages of which there are 15.

## Housing Need Assessments

- 2.4 The Government's new proposed standardised approach to assessing need has been set out in the *2017 Putting the Right Homes in the Right Places consultation* and within the current consultation on the proposed revised *National Planning Policy Framework (NPPF)*. This proposed methodology would set a minimum housing requirement of 785 dwellings per annum in South Kesteven for the period 2016 to 2026 – a 24% increase, compared to the figure of a minimum of 625 dwellings per annum over the period 2011 to 2036 as set out in the Council's evidence base and used in last summer's Consultative Draft Local Plan. The Government's proposed approach uses an affordability ratio by dividing average house prices by average workplace earnings in the District.
- 2.5 As a result of representations from South Kesteven and other Councils, the Government has indicated that any Local Plans submitted within 6 months of the publication of the revised NPPF will be examined against the current NPPF, and therefore based on the Council's existing evidence and not the new methodology proposed by the Government.
- 2.6 Accordingly, as before, the Local Plan will need to ensure that it provides sufficient land, as a minimum, to deliver **625 dwellings per annum over the period 2011 to 2036**. The Local Plan covers the period 2011 to 2036 to reflect the existing evidence base - as there has been a significant shortfall in housing provision for the period 2011 to 2018, then the average annual requirement for the remaining plan period (2018 to 2036) equates to 686 dwellings per annum.
- 2.7 In addition to this, in order to provide choice and contingency and address affordability issues as well as reflect the Government's future intentions and recent issues of under-performance of the housing market in South Kesteven, the Proposed Submission Local Plan proactively proposes to allocate sufficient land to enable **12.9% housing growth above** the assessed housing need. This approach will help the Council to maintain a 5-year housing supply and prepare for the first review of the Local Plan which will need to take account of the Government's proposed standardised housing need methodology.
- 2.8 A breakdown of housing completions, commitments and proposed allocations by settlement category over the plan period is set out below:

Proposed Allocations for Residential Development, 2011-36

\*assumes 650 capacity from the Quarry Farm to be considered within the Rutland

	Total Completions April 2011 to March 2018	Consents (Full Permission)	Commitments (Former allocations or Outline Permission)	Local Plan Allocations	<b>Total</b>
Grantham	1,107	792	5,222	904	<b>8,025</b>
Stamford	569	489	134	2,112*	<b>3,304</b>
Bourne	1,075	527	353	200**	<b>2,155</b>
The Deepings	466	265	113	663	<b>1,507</b>
Larger Villages	475	221	119	1,001	<b>1,816</b>
Smaller Villages	183	90	20	540***	<b>833</b>
<b>Total</b>	<b>3,875</b>	<b>2,384</b>	<b>5,961</b>	<b>5,420</b>	<b>17,640</b>
<b>Calculation of Minimum requirement, 2011-2036</b>	<b>OAN gives 15,625 (625 x 25) plus a 12.9 % over provision across the plan period gives a total of 17,640 dwellings</b>				

Local Plan, in line with a Memorandum of Co-operation between South Kesteven

District Council, Rutland County Council and Lincolnshire County Council

\*\*assumes capacity of 200 to be identified through the Bourne Neighbourhood Plan

\*\*\*windfall allowance in smaller villages to reflect policy change, based on 30 per annum for 2018-36

Location of new development, 2018 to 2036

<b>Percentage breakdown of new development based on Consents + Commitments + Allocations (sum of 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> columns above)</b>	
<b>Grantham</b>	<b>50.3%</b>
<b>Stamford</b>	<b>19.9%</b>
<b>Bourne</b>	<b>7.8%</b>
<b>The Deepings</b>	<b>7.6%</b>
<b>Larger Villages</b>	<b>9.7%</b>
<b>Smaller Villages</b>	<b>4.7%</b>

- 2.9 **Grantham:** The Proposed Submission Local Plan notes that planning permission has now been granted for 480 dwellings on appeal for land at Manthorpe. Further work has now been commissioned by the MoD to undertake a masterplan for the potential development of the **Prince William of Gloucester Barracks** site. On the basis of this work and following discussions with the highways authority, this site is now proposed to be allocated for development, with an assumption made in the Local Plan that **500 dwellings** would be built within the plan period.
- 2.10 **Stamford:** The Proposed Submission Local Plan notes that planning permission has now been granted for 29 dwellings on appeal for land to the south of Kettering Road. No further amendments are proposed for residential site allocations in Stamford, although a draft document has been produced setting out a Memorandum of Co-operation (MoC) between Lincolnshire County Council (LCC), Rutland County Council (RCC) and South Kesteven District Council (SKDC) regarding the land to the north of Stamford. The draft MoC provides for **650 dwellings on the Quarry Farm site in Rutland** to contribute to the assessed housing need of South Kesteven.
- 2.11 An amendment has been made to the eastern boundary of the Stamford North site to include an area to the east of the former railway line. Although this area is included as part of the allocated site, the text of the policy makes it clear that this land is not suitable for development but is considered suitable for strategic landscaping and drainage works only; this proposed amendment could offer the opportunity to extend the proposed East-West road from Ryhall Road to Uffington Road.
- 2.12 **Bourne:** The Proposed Submission Local Plan notes that there are still some 770 dwellings to be provided on land with full or outline consent at Elsea Park. This development is likely to be completed within the first half of the plan period. As a result of the existing supply of land at Elsea Park, the advancing work on the Neighbourhood Plan, and to take account of public opinion, the Local Plan does not make any specific additional allocations in Bourne. Instead, it is expected that the Neighbourhood Plan body will work in partnership with the Council to identify suitable, sustainable locations for a minimum of 200 new homes over the plan period. A new policy is included to cover this point. If the Neighbourhood Plan is unable to deliver this requirement, then any further need for additional housing in Bourne would then need to be addressed at the first review of the South Kesteven Local Plan.
- 2.13 **The Deepings:** A change is proposed in that land at **Millfield Lane (previously identified for 200 dwellings)** is no longer proposed to be allocated for development. This is due to an application being submitted by the local community to the County Council to designate the land as a Village Green. It was felt only right that the site should not be considered to be available for development whilst this application is still proceeding. Given the extent of the known and proposed housing supply, no further strategic allocations for residential development are proposed in this locality. This will need to be re-considered at the first review of the South Kesteven Local Plan, when the outcome of the Village Green application should be known.

- 2.14 **Larger Villages – Barrowby:** The provisional allocation at Low Road in Barrowby has been extended to include an adjoining site following a review of the site appraisal. The combined capacity of the new site is indicated as **230 dwellings**, compared to 89 in the Consultative Draft Local Plan.
- 2.15 **Larger Villages – Corby Glen:** The Proposed Submission Local Plan now includes the land west of **Swinstead Road** with a potential capacity of **30 dwellings** – this was previously allocated but was not included in the Consultative Draft due to concerns about deliverability of the site; further evidence has now been provided on the owner's intentions and deliverability.
- 2.16 **Larger Villages – Great Gonerby:** The capacity of the proposed site allocation at Easthorpe Road has been increased from **30 to 45 dwellings** to reflect the inclusion of an additional area assessed as suitable for development.
- 2.17 **Larger Villages – South Witham:** The capacity of the site allocated at **Thistleton Lane and Mill Lane** has been amended from **59 to 34 dwellings** to reflect site constraints. An additional site allocation is proposed for the land north of High Street, with an indicative capacity of **31 dwellings**.

#### Other Housing Policies

- 2.18 **Affordable housing:** The requirement for affordable housing on all sites comprising 11 or more dwellings has been reduced from up to 35% to 30% based on the current independently assessed impact of the Local Plan policies on financial viability.
- 2.19 **Self and Custom build:** A wording change is proposed so that where it has been demonstrated that a plot has been marketed for at least 12 months but has not been sold for self/custom build the developer may seek to have the plot returned to market use. The Policy will continue to seek that on sites of 400 or more units up to 2% of the plots will be provided for self and custom build housing.

#### Economic Prosperity

- 2.20 Employment policies have been re-worded to provide greater clarity and to avoid repetition in order to provide greater certainty to guide development and investment. The text of the Proposed Submission Local Plan has been strengthened to reflect the Council's aims to support the growth of the Local Economy. This includes for greater flexibility for other employment uses, such as hotel, leisure provision and care homes, on strategic employment sites in order to encourage early development.

2.21 **Land south of Gorse Lane to the west of the A1** is now proposed as an employment site to ensure the delivery of essential infrastructure to enable the new A1 junction to be completed; although development will have to reflect the landscape sensitivity of this site (the site was previously un-allocated in the Consultative Draft Local Plan).

#### Protection and Enhancement of the Environment

- 2.22 *Policy EN2 - Protecting Biodiversity and Geodiversity* has been strengthened by the inclusion that planning permission will be refused for development resulting in the loss, deterioration or fragmentation of irreplaceable habitats, including ancient woodland and aged or veteran trees, unless the need for, and benefits of, the development in that location clearly outweigh the loss or harm.
- 2.23 A new *Policy EN3 - Green Infrastructure* has been included so as to support the maintenance and improvement of the green infrastructure network in South Kesteven.
- 2.24 The policy related to the *Historic Environment* (now numbered *Policy EN6*) has been strengthened by the inclusion that proposals which would conserve or enhance the significance of the heritage asset shall be considered favourably; substantial harm or total loss will be resisted.
- 2.25 Revisions have been made to the *Policy DE1 - Promoting Good Quality Design* to reflect Government and local aspirations. In addition, a joint bid submitted by the Council with Rutland County Council to the Design Quality Planning Delivery Fund has been successful with the award of £185,000 over two years. This funding will be used to support the production of a Design Supplementary Planning Document (SPD) to provide additional guidance to developers, aligned to the respective Local Plan policies.

### Infrastructure

- 2.26 *Policy ID1 - Infrastructure for Growth* has been amended in the Proposed Submission Local Plan to reflect that the Council will set priorities for the provision of infrastructure along with affordable housing and other policy requirements. If exceptional financial evidence is provided claiming that the development is unviable with these requirements, this must be justified through clear evidence set out in a viability assessment which the Council will have independently assessed. The applicant will be expected to meet the cost of this assessment.